

HAWAII JOB CHALLENGE PROGRAM ASSOCIATE & PARENT CONTRACT

During my stay at the Hawaii Job ChalleNGe Program (HJCP), I will treat the staff and other associated with respect. I will also be treated with respect and fairness by staff and other associates. I am expected to follow the Code of Conduct in the Associate handbook.

I am expected to always maintain my grooming and appearance in a clean, neat, orderly, conservative, and acceptable manner as outlined within the Associate Handbook. I will be provided with certain clothing and the use of laundry facilities free of charge and therefore always expected to maintain clean and serviceable clothing. I am expected to keep my personal area clean and orderly, always prepared for inspection.

Each day I will participate in scheduled activities according to the DOP and/or HJCP staff. These routine activities include, but not limited to, High School GED/Edmentum, College classroom work, trade pathway work/classes, assigned duty details, work projects, and fitness training. I am expected to participate in group and independent projects. These projects will focus on individual leadership, learning and development. These projects may include working in service to community (STC) improvement or other independent field projects.

I am expected to participate in classroom instruction, studying and testing required to complete the HiSET preparation or requirements to obtain a High School diploma and College course work, if applicable. I understand that I am expected to commit myself to a 12-month non-resident phase (Post Residential) after completion of the Job ChalleNGe Phase. This program will support me in keeping my goals and commitments during the non-residence phase and will require my 100% participation with my case manager, mentor, and employment coordinator.

I/We understand that if the associate does not abide by the terms of this contract, or I/We give false information either orally or in writing, the associate may be subject to dismissal from the program. I/We submit that by signing this contract I (associate) will put forth 100% of my energy and strength to complete HJCP and We (parents) will provide 100% support and encouragement for the completion of the HJCP.

_____ Associate Printed Name	_____ Associate Signature	_____ Date
_____ Parent/Guardian Printed Name	_____ Parent/Guardian Signature	_____ Date