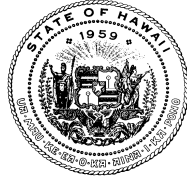


DAVID Y. IGE
GOVERNOR OF HAWAII



ELIZABETH A. CHAR, M.D.
DIRECTOR OF HEALTH

STATE OF HAWAII
DEPARTMENT OF HEALTH
OFFICE OF LANGUAGE ACCESS

1177 Alakea Street, Room B-100
Honolulu, HI 96801-3378
doh.ola@doh.hawaii.gov

APHIRAK BAMRUNGRUAN
EXECUTIVE DIRECTOR

November 3, 2021

VIA EMAIL (dolores.m.cook@hawaii.gov)

Ms. Dolores Cook, Language Access Coordinator
Department of Defense
3949 Diamond Head Road
Honolulu, HI 96816

SUBJECT: Language Access Coordinator Meetings

Dear Ms. Cook:

Based on our records, you have been identified as a designated Language Access Coordinator for the Department of Defense.

In response to the Chief of Staff's memorandum dated November 1, 2021, the Office of Language Access (OLA) will be holding Language Access Coordinator meetings via Zoom to discuss language access services within your department and to address any questions related to this memorandum.

I understand that you and other Language Access Coordinators may have a busy schedule during this time. Therefore, OLA will hold the Language Access Coordinator meetings in three separate time slots:

- Monday, November 8, 2021 at 11:00 a.m. to 12:00 p.m.
- Tuesday, November 9, 2021 at 11:00 a.m. to 12:00 p.m.
- Wednesday, November 10, 2021 at 11:00 a.m. to 12:00 p.m.

Please let me know your preference and we will send an invitation with a Zoom link to the specific time slot that you select.

Should you have any questions regarding this matter, please do not hesitate to contact me via email at Aphirak.bamrungruan@doh.hawaii.gov or at (808) 586-8730.

We look forward to the opportunity to meet with you to discuss this important issue.

Sincerely,

Aphirak Bamrungruan

Aphirak Bamrungruan
Executive Director, Office of Language Access

cc: Adjutant General