1 Welcome and Introductions

2 Exercise Purpose and Scope
- Develop the exercise purpose and scope.
  - Confirm draft exercise purpose – Its purpose is to continue to develop the understanding of the EOC and partner capabilities and responsibilities to a homeland security type of attack in the State of Hawaii.
  - Confirm draft exercise scope - Through a facilitated discussion, players drive the action of the exercise, allowing departments, agencies, and jurisdictions to closer inspect their plans, policies, and procedures.

3 Exercise Objectives
- Review and finalize exercise objectives.
  - Determine gaps in current preparedness, response, and recovery capabilities in response to a homeland security type of attack.
  - Identify how plans, policies, and practices may need to be adapted to support scalable and flexible operations.
  - Develop an action plan that defines the next steps required to adapt preparedness, response, and recovery plans.
  - [ADDITIONAL OBJECTIVE 1]
  - [ADDITIONAL OBJECTIVE 2]
  - [ADDITIONAL OBJECTIVE 3]

4 Core Capabilities
- Confirm core capabilities addressed based on the objectives chosen.

5 Participation
### Exercise Structure

- Confirm method of exercise structure/design, including breakout groups, activities, and presentations.
- Discuss potential exercise agenda, including timing of modules, presentations, and breaks.

### Exercise Logistics

- Discuss exercise location (including virtual platforms).
- Identify length of exercise.
- Identify date and time of exercise.
- Discuss how invitations will be distributed (e.g., Eventbrite, email).

### Other

- Identify time and days for Midterm Planning Meeting (MPM) and Final Planning Meeting (FPM).
- Discuss any changes or additions needed for the planning team.
- Any other topics to be discussed.

### Next Steps

- Any follow-up items discussed, including responsible person/agency and timeline.
- Additional actions needed before the next meeting:
  - Develop draft Situation Manual (SitMan)
  - Develop updates to the draft scenario
  - Use objectives and tasks discussed to finalize Exercise Evaluation Guide (EEG)
- Book MPM and FPM.