HAWAII AIR NATIONAL GUARD

ACTIVE GUARD RESERVE JOB VACANCY ANNOUNCEMENT

JVA Number:	Tour Length:	Application OPEN Date:	Application CLOSE Date
FY 25-117	Three Year Initial AGR Tour	17 SEP 2025	01 OCT 2025

Duty Position: **Battle Management Operator – Enlisted Weapons Director**

Grade Min. / Max.:	Duty AFSC:	Position Number:
E5/SSGT (Eligible for Promotion) – E6/TSGT	1C571D	0082773834

Duty Location:
169th Air Defense Squadron
149 Haley Ave. Bldg. 310
Wheeler AAF, HI 96854

Selecting Official: Lt Col Gordon Kai
Point of Contact: SMSgt Clinton McDonald
Comm: 808-789-1725; clinton.mcdonald.1@us.af.mil

Who May Apply:

1st Area of Consideration: Open to military members within the rank of E5/SSGT (Eligible for promotion) through E6/TSgt within the Hawaii Air National Guard with the AFSC 1C551D/1C571D.

THIS IS NOT OPEN TO CROSS-TRAIN.

Per AFI 36-2502 Table 10.1: E-5 eligibility to promote to E-6 Requires:

7 Skill level, 6 Years TIS, 2 Years TIG, ALS

Qualifications, Duties and Responsibilities:

Operates aerospace control and warning systems equipment at PADS. Interprets and reacts to radarscope presentation. Performs surveillance, identification, weapons control, data link, and/or data management functions. Member will be required to work rotating shifts in a 24/7 work environment. Participates as a crew member and/or performs training, standardization and evaluation, and other staff duty functions. 169th ADS policy requires initial AGR tours up to three years with potential for renewal at the end of the current tour. If selected for this position, the consideration for any promotion opportunity associated with this position, will be determined by the gaining 169 ADS Supervisor, in concurrence with appropriate Superintendent and in accordance with the HIANG Enlisted Promotion Guide, dated 1 October 2024 (or the current version at the time of this JVA's publication).

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Classification Directory AFECD & AFOCD - (accessed from a .mil computer)

***Security Clearance**: Member must be able to obtain Top Secret Clearance*

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FAILURE TO SUBMIT REQUIRED DOCUMENTS WILL RESULT IN THE APPLICATION BEING RETURNED WITHOUT ACTION.

REQUIRED DOCUMENTS:

1. **NGB Form 34-1, dated November 2013, Signed, dated and FY-25-117 and Battle Management Operator – Enlisted Weapons Director**
   a. NGB Form 34-1 is required to be fully completed upon submission.

   b. For *Section IV – Personal Background Questionnaire* of the NGB FORM 34-1: If you answer "YES" to any questions (with the exception of questions 9 & 17) you must annotate in the remarks section or on a separate sheet explaining in detail your "YES" response.

      i. Link to 34-1: https://dod.hawaii.gov/hro/files/2022/05/NGB-34-11.pdf

2. Most current Virtual MPF RIP (Report on Individual Personnel) printout; ensure to select Review/ Print all pages of your vMPF RIP

3. Most current fitness assessment (MyFitness) printout
   a. https://myfss.us.af.mil/USAFCommunity/s/
   (MyFSS, MyFitness, Click on Fitness Tracker Report on the top Right, Printable View)

4. JVA Application Prescreening Form **REQUIRED–** if you **DO NOT** hold the advertised **Duty AFSC** as your **Primary AFSC** or **Current AFSC** but **DO** have it as your 2AFSC/3AFSC/4AFSC **OR** if open to cross-training and you do not hold the AFSC at any level.

   If a cross-training opportunity and you do not qualify for the minimum AFSC requirements for the specific AFSC being hired, a **COMPLETED** AFSC Waiver package may be accepted. Completed means approved by the Career Field Manager of that AFSC. All documents due by close out date of JVA.

   Link to form: https://dod.hawaii.gov/hro/files/2022/05/JVA-Application-Prescreening-Form-20211110v.pdf

5. Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position, IAW ANGI 36-2502, Paragraph 11.1.2.4.1.1.2. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the AGR program or moved into the position

6. **Additional Documents Required:**
   a. **Resume**
   b. **Last three Evaluations (EPR/EPB)**
   c. **Letter of Recommendation (s) Limited up to 3**

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Application submission process:

For Application submission, all documents are required to be submitted in one PDF File (Consolidated PDF or PDF Portfolio)

Please Title Application attachment using Format below:
JVA FY-XXX – RANK LAST NAME, FIRST NAME
Example: JVA 25-001 – SSGT SCOTT, MICHAEL

NOTE: There is a known issue that digital signatures are being removed from the NGB Form 34-1 once combined as one PDF or PDF Portfolio. To avoid this, consolidate all attachments into one PDF, before signing the NGB Form 34-1. Always verify the signature is present before you sent to HRO.

Applications must be submitted through a DOD government computer

Submit Application to:

HQHIANG.HRO.AGRBRANCH@us.af.mil

Inquiries Call: (808) 672-1235

If you do not have access to an Air Force Email Account, please send it thru the DoD SAFE – utilizing the following emails: melissa.woodward@us.af.mil
(DoD SAFE link https://safe.apps.mil/ , accessible on Chrome)
Any applications received after 2400hrs of JVA closeout date are returned without action.

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Equal Opportunity/ Basic Eligibility Requirements:

- Application screening will be made without regard to race, religion, color, gender, or national origin.

- Applicants are subject, but not required, to a personal interview, before a military board upon notification of time and place. Necessary travel will be at the expense of the individual. Inquiries concerning specific aspects of the duty position should be directed to the Selecting Official or POC.

- Selection will be made from those applicants determined best qualified in terms of experience, training and demonstrated performance ability.

- All interested members may apply by submitting a completed NGB Form 34-1 and a recent RIP, which can be obtained from the virtual MPF. Due to manning restrictions, positions will not be filled if funding/resource are not available.

- Pregnant females are eligible to apply for AGR tours. Individuals selected for AGR tours must meet all applicable medical and physical requirements in accordance with DAFMAN 48-123 prior to entering or initiating the tour. If selected, they cannot be appointed and entered on active duty until the pregnancy period has expired or with Commander approval.

- Must meet the Periodic Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. Must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and HIV test must be completed not more than six months prior to the start date of the AGR tour. The State Air Surgeon will review all medical examinations and determine if a member is physically qualified to enter on AGR duty. **Should a medical waiver be required, it will be processed to NGB/SGP with TAG Endorsement through HRO.**

- Grade inversion is detrimental to the military nature of the ANG and is not authorized.

- Must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. Any member in the Fitness Improvement Program (FIP) is ineligible for entry into any type of AGR tour program.

- Should be able to complete 20 years of total active federal military service (TAFMS) prior to reaching mandatory separation - - 28 years commissioned service date for officers (O6 is 30 years); age 60 for enlisted members. Waiver authority of this requirement is The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding. The HING, HRO AGR Branch will maintain the completed and signed Statement of Understanding.

- Must not have been separated due to adverse action from Active Duty or a previous Reserve Component AGR tour