

ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT

STATE OF HAWAII  
DEPARTMENT OF DEFENSE  
OFFICE OF THE ADJUTANT GENERAL  
3949 DIAMOND HEAD ROAD, HONOLULU, HAWAII 96816-4495

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ANNOUNCEMENT NUMBER: FY2024-09

DATE: 06 Jan 24

CLOSING DATE: 04 Feb 24

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POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:

Training Officer, PARA 803 LINE 07, W3, 153M

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APPOINTMENT FACTORS:

OFFICER( )

WARRANT OFFICER(X)

ENLISTED( )

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UNIT AND LOCATION OF POSITION:

Detachment 1, Company G, 1st Battalion, 126th Aviation Regiment, 1971 Santos Dumont Avenue, Schofield Barracks, HI

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WHO MAY APPLY:

Present members of the Army National Guard in the grades of: W1 to W3. In order to be considered for this position, applicants must meet minimum qualifications as outlined on this announcement.

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AREA OF CONSIDERATION:

• Tier 1: W2-W3 153MI MOS Qualified; Current member of the Hawaii Army National Guard. • Tier 2: W1-W2 153MD MOS Qualified; Current member of the Hawaii Army National Guard. • Tier 3: W2-W3 153MI MOS Qualified; Current member of the Army National Guard. NATIONWIDE. || All applicants in the grade of Warrant Officer one or Chief Warrant Officer two must have completed a Warrant Officer Basic Course or received military occupational specialty (MOS) proponent equivalent credit. All applicants in the grade of Chief Warrant Officer three, must have completed a Warrant Officer Advanced Course or received MOS proponent equivalent credit. All applicants must possess a valid Secret level security clearance. AGR Soldiers (excluding those within their first 18 months of an initial tour or authorized stabilization period) may apply.

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MINIMUM APPOINTMENT REQUIREMENTS:

For assignment in the AGR Program, an applicant must meet and maintain the qualifications prescribed below, additionally meet standards prescribed IAW NGR 600-5, AR 135-18, NGR 601-1, AR 40-501, AR 40-502, AR 600-9, AR 600-10, AR 600-100, AR 600-8-2, and DA PAM 611-21.

1. Must be a member of the Army National Guard (ARNG).
  2. Selected member must complete an inter-state transfer to the HIARNG (if applicable).
  3. Must be 18 years of age, and less than 55 years of age for initial entry.
  4. Soldiers must meet initial entry criteria for the Title 32 AGR program as listed in AR 135-18, Table 2-1. Soldiers may be disqualified for any criteria as listed in Table 2-2 and 2-3.
  5. If there is a 3 or 4 in current PULHES, include verification of MAR 2 proceeding results. Requirements of AR 40-501, AR 40-502 must be met prior to accession.
  6. Must be able to complete 3 years of Active Federal Service (AFS) in Full-time National Guard duty (FTNGD) prior to reaching 18 years AFS or the date of mandatory removal from an active status based on age or service (without an extension). If applicant has reached 18 years AFS or more, they must sign a sanctuary (18-year lock in) waiver upon accession (if applicable).
  7. Applicants must not currently be under suspension of favorable personnel actions IAW AR 600-8-2.
  8. Applicants who were involuntarily released from the AGR program are not eligible to re-enter the AGR program.
  9. Single applicants with dependents or applicants married to another service member with dependent(s) must have an approved Family Care Plan upon date of hire.
  10. Applicants must not be a candidate for public office or holding a civil office.
  11. Must meet the Army body fat standards IAW AR 600-9.
  12. Selected individual must have a favorable Periodic Health Assessment (PHA) in accordance with (IAW) AR 40-502, Chapter 4, conducted within 12 months prior to initial entry in the AGR program.
  13. Soldiers with a favorable enlistment or appointment physical examination (IAW AR 40-501, Chapter 2) or flight physical examination (IAW AR 40-501, Chapter 4) conducted within 12 months prior to initial entry in the AGR program are not required to complete an additional PHA for entry.
  14. Must be medically certified as drug free and have a Human Immunodeficiency Virus (HIV) test within the last 24 months prior to entry in the AGR program IAW AR 600-110.
  15. Pregnancy is not a disqualifying condition for initial appointment in the AGR Program.
  16. Request for exceptions to, or waivers of APPOINTMENT REQUIREMENTS as specified herein will NOT be accepted. Waiver for certain basic ELIGIBILITY CRITERIA will be considered and must receive waiver authority approval IAW AR 135-18.
  17. There are no medical waivers for initial appointment in the AGR Program if the Soldier does not meet the physical and medical requirements IAW AR 40-501.
  18. Persons entitled to Permanent Change of Station (PCS) allowances/benefits may be eligible for consideration contingent upon availability of PCS funds from NGB. Authorization for payment of PCS expenses will be granted only after a determination is made that PCS is in the best interest of the HIARNG and upon availability of funds from the National Guard Bureau (NGB).
  19. Falsification of any eligibility requirements will result in immediate release from the AGR program.
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POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 153M

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INSTRUCTIONS FOR APPLYING:

All applications must be submitted in FTSMCS. Individual applicant is responsible for the completion and turn-in of their application, all contents, and attachments.

Completed application packet must be submitted no later than 2359 hours, Eastern Time, on the closing date indicated.

The documents listed WILL be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the Soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position. Additional documents not required in accordance with the posted job announcement will not be sent forward to the Selecting Official.

1. NGB Form 34-1.
2. Individual Medical Record (IMR) printout from MEDPROS. Periodic Health Assessment (PHA) must be dated within the last 12 months to be valid.
3. DA Form 3349, all current profiles for medical and physical limitations (if applicable). If not applicable, upload a document to state Not Applicable for DA 3349 to satisfy FTSMCS requirement.
4. Last (5) Officer Evaluation Reports (OERs) - Current and previous (4), if applicable.
5. Soldier Record Brief (SRB), selection board redacted version. Validated or certified within six months of this JVA's closing date. Ensure that DA Photo, race, ethnicity, and gender identification data is removed prior to submission. Include your civilian email address on the upper right-hand corner.
6. All DD 214s, DD 215s, and DD 220s to verify all previous active service.
7. NGB Form 23B Army National Guard Retirement Points History Statement.
8. Proof of highest level of Civilian Education acquired.
9. Security Clearance Verification Memo, current, within 6 months. Memo must be verified by the Soldier's appointed unit security manager or the HIARNG Security Manager.
10. DA Form 705 (Record APFT/ACFT) - reflecting most current passing record APFT or ACFT. Also include three (3) other previous record APFTs/ACFTs for a total of 4 scores submitted. RCASweb or ATMS printout will not be accepted.
11. DA Form 5500/5501 – reflecting most current HT/WT data (must meet standards IAW AR 600-9), taken within six (6) months of this JVA's closing date. If current HT/WT are within standards, complete Name/Rank/HT/WT/Age only. Completed form must be certified by two-unit representatives. Also include three (3) other previous DA 5500/5501 (if applicable) for a total of 4 scores submitted. RCASweb or ATMS printout will not be accepted.
12. Memo explaining any gaps or missing required documents (DD214, DD215, DD220, APFT, NCOER/OER, etc.). If not applicable, upload a document to state Not Applicable for Memorandum to satisfy FTSMCS requirement.
13. Letter(s) of Recommendation specific to the JVA (optional). If not applicable, upload a document to state Not Applicable for Letters of Recommendation to satisfy FTSMCS requirement.

For help with the FTSMCS application, please refer to Hawaii National Guard HRO site: <https://dod.hawaii.gov/hro/job-vacancies/>. Click on FTSMCS Instructions Tab.

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#### BRIEF JOB DESCRIPTION:

#### DUTIES AND RESPONSIBILITIES:

1. Introduction: This Active Guard/Reserve (AGR) full-time unit sponsor position located at the aviation company level units in the Hawaii Army National Guard.
2. Supervisory controls: Works under the direct supervision of Troop Command Administrative Officer (AO). Work is performed on own initiative within established policy, procedure, and directives. Performance is evaluated in terms of effectiveness, adequacy, and compliance with directives and policy.
3. Purpose: To provide training assistance within the organization for the development, coordination and implementation of general and detailed training plans, programs, policies, and directives to enhance the training readiness and mobilization capabilities within an aviation unit.
4. Major Duties: Responsible for carrying out the commander's plans and programs for the accomplishment of the units' training objectives and missions. Directly supervises full time unit Readiness, Training, and Supply NCOs; responsible for coordinating and managing the overall duties, responsibilities, and actions of AGR personnel. Develops comprehensive training schedules and plans which integrate the Army Training and Evaluation Program (ARTEP) and unit missions with the Aircrew Training Program (ATP); ensures compliance with directives and publications of higher headquarters and maximizes collective aircrew training programs during unit training assemblies and annual training; develops a comprehensive program of scenario training which drives the individual, crew, and collective aircrew training programs; assists the commander in the evaluation of unit training to ensure a logical progression of training and corrective actions of identified deficiencies. Assists the commander in designating aviator Flight Activity Categories (FAC), pilot-in-command designations and selecting appropriate tactical/special mission tasks/iterations for each aviator position based upon mobilization and contingency missions. Periodically, checks unit Individual Academic Training Folder (IATF) to ensure all required flight and academic training is complete and documented; prepares request for waivers or suspension from flight status, due to failure of a unit aviator from completing aircrew training program requirements. Provides coordination with Army Aviation Support Facility (AASF) on specific tasks/scenarios to be conducted during Additional Flight Training Periods (AFTP) to enhance the overall individual and crew training programs. Ensures collective training is maximized during IDT Period and annual training; coordinates unit IDT Period and AT aircraft, flying hour, gunnery, and support personnel requirements to support this training with the appropriate facility commanders. Maintain close liaison and work directly with the supporting AASF, during the development, planning and implementation of aircrew, enlisted Career Management Force (CMF) 15 series MOS training. Monitors the MOS qualification program within the unit. Directly responsible to the commander for the training readiness of the unit; reviews for accuracy MOS qualification status reports, unit status reports and other training related reports required by higher headquarters, prior to submission to the unit commander; supervises the preparation of training charts, schematics, and graphs for use during briefings and/or training. Assists with the continual review, evaluation, updating and preparation of unit tactical and administrative SOPs to ensure compliance with current training directives and regulations. Prepares the unit annual flying hour program requirements in accordance with TC 3-04.11 Commander's Aviation Training and Standardization Program; provides the commander with technical assistance, monitoring, and guidance in the accomplishment of the unit flying hour program. Monitors and provides technical assistance in the development of unit mobilization and movement plans, supervises the development of a comprehensive unit loading plan; supervises periodic testing of unit alert plans. Attends all scheduled additional training assemblies and provides technical assistance and guidance for the preparation of training. May be required to assist other aviation units' training programs for the enhancement of the overall readiness posture. May be required to attend special schools and/or conferences, as appropriate. Programs and monitors training funds necessary to accomplish all training requirements and completes required forms. Performs other duties as assigned or required. Prepares and submits training-related reports, maintains training records, and operates systems such as ATRRS, DAMPS, DTS, DTMS/ATMS, and GCSS-Army. Coordinates and monitors the use of training facilities, areas, and ranges for all unit training activities and manages the unit's ammunition account.
5. Additional Requirements:
  - a. Must be familiar with the Soldier's Training Program, Aircrew Training Program, Army Warrior Training, MOS Sustainment Training, Sergeants Training Time, NCOPD/OPD, and appropriate training regulations and publications.

- b. Must maintain status as an Army National Guard Readiness Level – 1 (RL-1) aviator.
  - c. Must be able to operate military vehicles organic to unit of assignment.
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SELECTING SUPERVISOR:  
LTC Normandy F. Smithers

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CONTACT INFO:  
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EQUAL OPPORTUNITY:  
The Hawaii National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.