

FULL-TIME NATIONAL GUARD DUTY COUNTERDRUG (FTNGD-CD) VACANCY

STATE OF HAWAII
DEPARTMENT OF DEFENSE
OFFICE OF THE ADJUTANT GENERAL
3949 DIAMOND HEAD ROAD, HONOLULU, HAWAII 96816-4495

ANNOUNCEMENT NUMBER: JVA FY2022-01

DATE: 22 June 2022

CLOSING DATE: 21 June 2023

The following position vacancy in the Hawaii National Guard is announced. This vacancy is to be filled under the provisions of Title 32, USC 502(f) and will be funded using FTNGD-CD funds. This vacancy is open for (1) year continuous recruitment and will be filled through a competitive selection panel process with approval by the Chain of Command. Final selection will be based upon qualifications, suitability, and available manpower resources. Length of tour will be dependent on availability of funds on a fiscal year basis.

POSITION TITLE AND DUTY LOCATION:

Counterdrug Analyst, Hawaii National Guard Counterdrug Office, Honolulu, Hawaii (Duty location may vary dependent on mission requirements)

AREA OF CONSIDERATION:

Open to present Enlisted members of the Hawaii National Guard in the grade of E4-E6. Although this announcement is open to all Hawaii National Guard Soldiers and Airmen, certain MOS/AFSC are preferred but not required. All applicants must possess a Secret security clearance or higher. TS/SCI is preferred. Please inquire with Counterdrug Coordinator CPT Brian Kwak for more information at 808-672-1520 or brian.s.kwak.mil@army.mil.

See Minimum Appointment Requirements for additional information.

INSTRUCTIONS FOR APPLYING: An applicant must, at a minimum, submit the following documents with their application and meet all applicable criteria:

1. Resume
2. PCARS Point Summary Report or NGB Form 23 A RPAM (within 30 days of application) Note: Failure to disclose pertinent information that is not coded on this form may be grounds for release from the program.
3. Current passing test DA 705 APFT/ACFT or AFFMS Scorecard (within 6 months of application) reflecting most current passing record Physical Fitness Test.
4. For ARNG applicants, if applicable, Current copy of DA 5500-R/5501-R Body Fat Content Worksheet or Compliance Memo.
5. If applicable, current copy of DA 3349s, Physical Profiles/AF Form 469 Duty Limiting Condition. SMS on temporary profile are not eligible for orders >29 days
6. Copy of last three NCOERs or AF910 enlisted performance report
7. Copy of current SRB/ERB or SURF
8. Copy of Valid Hawaii State Driver's license
9. Unit Commander's Recommendation Memo per FY (within 30 days of application)
10. DD 369 Police Record Check Required for all CD (within 30 days of application)
11. Security Clearance Level Verification (30 days or more) (within 30 days of application)
12. Current copy of IMR with qualifying Medical Readiness Code (within 30 days of application)

Each applicant is responsible for ensuring the application and all other forms and supporting documents above are submitted NLT 1700hrs on the closing date of this JVA via email to SSG Mendoza at waylen.m.mendoza.mil@army.mil. Errors, omissions of information, incomplete applications or unsigned, and late submission will not be considered. Application questions may be directed to SSG Mendoza at (808) 672-1506 or waylen.m.mendoza.mil@army.mil. Other documentation will be required prior to starting on Counterdrug orders but are not required as part of the application packet.

MINIMUM APPOINTMENT REQUIREMENTS:

1. Able to maintain good standing with M-Day Unit
2. Must provide current APFT and current height & weight within 6 months (pending COVID-19 restrictions)
3. Must not be under current suspension of favorable personnel actions.
4. Must be medically qualified under the provisions of Chapter 3 of AR 40-501 Retention Standards
5. No temporary profiles. Provide copy of permanent profile, if applicable
6. Strong interpersonal skills and collaborative skills

VACANCY ANNOUNCEMENT - FTNGD-CD, FY2022-01, 21 June 2022

7. Excellent time management skills
8. Excellent attention to detail and organization
9. Exceptional communication skills
10. Possess a valid state driver's license
11. Strong proficiency in Microsoft Office, Excel, Power Point, and other operations applicable software programs.
12. Secret security clearance or higher
13. Ability to learn and utilize complex data base systems

POSITION DESCRIPTION: Full Time National Guard Duty – Counterdrug Analysts employs analytic skills to process, categorize, and evaluate law enforcement investigative information. Pursuant to the Secretary of Defense (SECDEF) approved State Plans, analysts may conduct post-collection analysis of seized documents and other analog or digital media. Counterdrug Analyst will work under the general supervision of a requesting agency who will designate policies, goals and objectives pertaining to the position. Counterdrug Analyst are relied upon to independently plan, organize, and accomplish tasks assigned. Title 32 Counterdrug Analyst will not participate in real-time intercepts or interviews. Analyst support includes, but is not limited to assisting in identifying and mitigating information and investigative gaps, the employment of analog and technical methods to process and preserve information, the analysis of processed data to determine relevance and draw conclusions, and the production and dissemination of results. Prepare reports and conduct briefs. This mission is comprised of these core competencies: document and digital media exploitation, link analysis, financial analysis, and product production. Analyst activities and products include development of graphs, charts, maps, and communication analysis of subjects of ongoing investigations; the mastery and application of analysis-specific software and hardware systems, coordinated dissemination of analytic products as approved by the supported Law Enforcement Agency (LEA). Analysts are not authorized to maintain computerized data banks relating to individuals or organizations not affiliated with the Department of Defense, unless authorized by the SECDEF or his designee. Additionally, they may serve as a liaison to coordinate information sharing programs between LEAs and be required to perform other miscellaneous duties as assigned.

UNIQUE REQUIREMENTS FOR COUNTERDRUG TOURS:

1. Urinalysis testing is required within 30 days upon entry of active duty and periodic testing during active duty.
2. Requirement to continue attendance of IDT/IAD and Annual Training while on ADOS orders.
3. Status of employment is year to year and subject to the availability of funding from fiscal year to fiscal year.
4. Background check will be performed prior to entry on duty. Note: Derogatory reports may result in application denial.
5. Standards of Conduct.
 - a. National Guard members participating in the Counterdrug Program are required to comply with state laws and with DoDD 5500.7-R. They are required to uphold the highest standards of conduct and personal appearance.
 - b. Outside employment, associations and off-duty conduct/activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies. Outside employment will require written approval from the Counterdrug Coordinator in accordance with CNGBI 3100.01B and CNGBM 3100.01.
6. Maintain height/weight standards IAW applicable regulations/instructions.
7. Accomplish yearly training requirements to include passing the Army or Air Physical Fitness Test, weapons qualification, doctrinal training, and 16 hours of analysis continuous education units.

APPLICANTS MEETING ANY OF THE FOLLOWING ARE INELIGIBLE TO APPLY:

1. Not a member of the Hawaii Army/Air National Guard.
2. Does not meet medical retention standards.
3. Does not meet body composition/weight control standards prescribed by AR 600-9.
4. Involuntarily removed from AD or ADOS/FTNGD for cause, non-selection for promotion, or resignation in lieu of adverse personnel action.
5. Non-selection for retention

EQUAL OPPORTUNITY:

The Hawaii Army National Guard is an Equal Employment Opportunity Employer. All qualified applicants will receive equal consideration for this announcement without regards to race, religion, color, sex, national origin, public affiliation, or any other non-merit factor(s).

PLEASE POST THIS VACANCY ANNOUNCEMENT ON UNIT BULLETIN BOARDS UNTIL CLOSING DATE