

# HAWAII AIR NATIONAL GUARD

## ACTIVE GUARD RESERVE JOB VACANCY ANNOUNCEMENT

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**JVA Number:**  
FY 22-019

**Tour Length:**  
Three Year  
Initial Tour

**Application OPEN Date:**  
14 DEC 2021

**Application CLOSE Date**  
15 JAN 2022

**Duty Position:** Radar, Airfield & Weather Systems (RAWS) Craftsman

**Grade Min. / Max.:**  
E5 / SSgt (Promotable) – E7 / MSGT

**Duty AFSC:**  
1C873

**Position Number:**  
0087627734

**Duty Location:**  
298th Support Squadron (SPTS)  
Kokee AFS, Mile 17.5 Kokee Rd  
Waimea, HI 96796

**Selecting Official:** Lt Col Mariko Boone

**Point of Contact:** MSgt Joel Andres

**Comm:** 808-655-7200, ext. 335-6520

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### **Who May Apply:**

**1st Area of Consideration:** Open to E5/SSgt (who are promotable to TSgt) through E7/MSGT within the Hawaii Air National Guard with the AFSC 1C873.

**2nd Area of Consideration:** Nationwide. Open to E5/SSgt (who are promotable to TSgt) through E7/MSGT who are eligible to become a member of the Hawaii Air National Guard that has a duty AFSC 1C873.

### **Qualifications, Duties and Responsibilities:**

**Classification Directory AFECD & AFOCD - (accessed from a .mil computer)**

#### **Travel/TDY:**

This position is on the island of Kauai, HI.  
Minimal travel may be required for training and working groups.

#### **Summary of Duties:**

Performs Radar, Airfield & Weather Systems (RAWS) functions. Plans, organizes, and schedules work assignments, workloads, and maintenance procedures for RAWS. Establishes production controls and standards. Prepares reports on maintaining, installing, repairing, removing, and siting all

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types of air traffic control systems. Ensures operations and maintenance economies by improving work methods and procedures. Designs and develops organizational structures, including manning, duty assignments, and workloads. Inspects and evaluates RAWS activities. Performs or directs all maintenance inspections organized to evaluate base or command maintenance programs. Completes all associated communication electronic research and development projects to modernize, upgrade, or replace RAWS. Installs, removes, and relocates RAWS. Assembles, connects, modifies, and adjusts electronic subassemblies such as antennas, transmitters, receivers, processors, indicator groups, and ancillary systems such as voice recorders, weather sensors, voice switches, solar observatories, and space weather systems. Studies system characteristics, local terrain, and planned base facilities and requirements. Conducts tests of installed equipment for proper component assembly and compliance with technical orders. Determines equipment position based on plans, diagrams and specifications. Checks and inventories equipment and project materials for serviceability. Assembles, connects and wires components, assemblies and antenna systems. Performs operational tests, and adjusts and aligns equipment. Places in operation, calibrates, tunes, and aligns subassemblies according to approved technical data to maximize performance. Completes flight inspections. Disassembles, relocates, assembles, and connects all decommissioned RAWS. Oversees work in progress and reviews completed repairs for sound maintenance practices. Establishes requirements for maintenance and support equipment, tools and spare parts. Requisitions, accounts for, and turns in supplies and material. Diagnoses and recommends equipment repair, replacement or depot overhaul. Certifies RAWS facilities after repair actions or periodic flight inspections. Interprets inspection findings and determines adequacy of corrective action. Reviews and ensures compliance with maintenance management publications and procedures. Develops and enforces safety standards. Evaluates and resolves problems encountered during siting, installing, repairing, and overhauling. Uses layout drawings, schematics, and pictorial diagrams to solve maintenance problems, and analyzes construction and operating characteristics of equipment to determine source of malfunction. Interprets maintenance and installation policy and procedures. Repairs, overhauls, and modifies RAWS. Isolates malfunctions by prescribed systems checking procedures, visual inspections, voltage checks, and other tests using electronic test equipment. Repairs RAWS subassemblies, including antennas, transmitters, receivers, operator training devices, radar beacon systems, remoting systems, video mappers, display systems, and associated communications systems and related equipment. Conducts performance tests of repaired subassemblies, using bench mockups and applicable test equipment. Accomplishes organizational and intermediate level equipment modifications according to time compliance technical orders, or field directives. Assembles, installs, and repairs antenna systems, transmission lines, and waveguides. Performs corrosion control. Develops methods for improving maintenance effectiveness and efficiency. Interprets inspection findings, and determines adequacy of corrective actions. Ensures maintenance data collection forms and inspection and maintenance records are accurately completed. Recommends changes to improve equipment performance, maintenance practices, or system interoperability. Evaluates justification and practicality of recommended improvements to equipment performance and maintenance procedures. Develop enforces safety standards and practices for RAWS maintenance activities. Coordinates with appropriate agencies to ensure systems support requirements. Establishes requirements for tools, test/support equipment, personnel, supplies, and technical documents. Develops work standards, methods, and controls for functions such as periodic inspections, operational testing, and equipment repair. Identifies maintenance problem areas and initiates corrective action. Maintains inspection and maintenance records. Posts entries on maintenance and inspection records. Records and reviews meter readings, test results, and historical data in equipment records. Completes and reviews maintenance data collection and equipment status reporting databases. Prepares RAWS equipment for deployment. Deploys, surveys, sets-up, and activates tactical/mobile RAWS and associated equipment. Completes all required maintenance to sustain system operations according to HHQ requirements. Coordinates with Federal Aviation Administration as well as other agencies as needed. Reconstitutes and redeploys systems.

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**FAILURE TO SUBMIT REQUIRED DOCUMENTS WILL RESULT IN THE APPLICATION BEING RETURNED WITHOUT ACTION.**

### REQUIRED DOCUMENTS:

1. **NGB Form 34-1, dated November 2013, Signed, dated and annotated with FY22-019 and Radar, Airfield & Weather Systems (RAWS) Craftsman.**
  - a. NGB Form 34-1 is required to be fully completed upon submission.
  - b. For *Section IV – Personal Background Questionnaire* of the NGB FORM 34-1: If you answer "YES" to any questions (with the exception of questions 9 & 17) you must annotate in the remarks section or on a separate sheet explaining in detail your "YES" response.
    - a. Link to 34-1: <https://dod.hawaii.gov/hro/files/2020/08/ngbf34-11.pdf>
2. Most current Virtual MPF RIP (Report on Individual Personnel) printout; ensure to select Review/Print all pages of your vMPF RIP
3. Most current fitness assessment (AFFMS/MyFitness) printout
4. Current Medical Status – Recent **ASIMS screenshot; and AF 469 (if applicable).**
  - a. **All applicants outside of the HIANG** - must submit a DD2870 Authorization for Disclosure of Medical or Dental Information
  - b. Link to form: <https://www.esd.whs.mil/Portals/54/Documents/DD/forms/dd/dd2870.pdf>
5. JVA Application Prescreening Form required – if you **DO NOT** hold the advertised **Duty AFSC** as your **Primary AFSC** or **Current AFSC**
  - a. Link to form: <http://dod.hawaii.gov/hro/files/2021/11/JVA-Application-Prescreening-Form-20211110v.pdf>
6. Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position, IAW ANGI 36-2502, Paragraph 11.1.2.4.1.1.2. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the AGR program or moved into the position
7. For Federal Technician's please provide SF 50 (not applicable for Drill Status Guardsmen)
8. Additional Documents Recommended, but NOT REQUIRED:
  - a. Last two Evaluations (EPR)
  - b. Last two Appraisals (for Federal Technicians only)
  - c. Signed Resume
  - d. Letter of Recommendation(s)

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### **COVID-19 VACCINATION REQUIREMENT:**

As required by Executive Order 14043, Federal employees are required to be fully vaccinated against COVID-19 regardless of the employee's duty location or work arrangement (e.g., telework, remote work, etc.), subject to such exceptions as required by law. If selected, you will be required to be vaccinated against COVID-19 and submit documentation of proof of vaccination before appointment or onboarding with the agency. The agency will provide additional information regarding what information or documentation will be needed.

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### Application submission process:

**For Application submission, all documents are required to be submitted in one PDF File (Consolidated PDF or PDF Portfolio)**

**Please Title Application attachment using Format below:**

**JVA YY-XXX – RANK LAST NAME, FIRST NAME**

Example: JVA 21-001 – SSGT SCOTT, MICHAEL

NOTE: There is a known issue that digital signatures are being removed from the NGB Form 34-1 once combined as one PDF or PDF Portfolio. To avoid this, consolidate all attachments into one PDF, before signing the NGB Form 34-1. Always verify the signature is present before you sent to HRO.

**Applications must be submitted through a DOD government computer**

**Submit Application to:**

**HQHIANG.HROAGRBranch@us.af.mil**

**Inquiries Call: (808) 672-1235**

*If you do not have access to an Air Force Email Account, please send it thru the DoD SAFE – utilizing the following emails: [tristtany.ko.1@us.af.mil](mailto:tristtany.ko.1@us.af.mil) / [aj.dejesus@us.af.mil](mailto:aj.dejesus@us.af.mil)*

*(DoD SAFE link <https://safe.apps.mil/>, accessible on Chrome)*

*Any applications received after 2400hrs of JVA closeout date are returned without action.*

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### Equal Opportunity/ Basic Eligibility Requirements:

- Application screening will be made without regard to race, religion, color, gender, or national origin.
- Applicants are subject, but not required, to a personal interview, before a military board upon notification of time and place. Necessary travel will be at the expense of the individual. Inquiries concerning specific aspects of the duty position should be directed to the Selecting Official or POC.
- Selection will be made from those applicants determined best qualified in terms of experience, training and demonstrated performance ability.
- All interested members may apply by submitting a completed NGB Form 34-1 and a recent RIP, which can be obtained from the virtual MPF. Due to manning restrictions, positions will not be filled if funding/resource are not available.
- Pregnant females are eligible to apply for AGR tours. Individuals selected for AGR tours must meet all applicable medical and physical requirements in accordance with DAFMAN 48-123 prior to entering or initiating the tour. If selected, they cannot be appointed and entered on active duty until the pregnancy period has expired or with Commander approval.
- Must meet the Periodic Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. Must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and HIV test must be completed not more than six months prior to the start date of the AGR tour. The State Air Surgeon will review all medical examinations and determine if a member is physically qualified to enter on AGR duty. **Should a medical waiver be required, it will be processed to NGB/SGP with TAG Endorsement through HRO.**
- Grade inversion is detrimental to the military nature of the ANG and is not authorized.
- Must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. Any member in the Fitness Improvement Program (FIP) is ineligible for entry into any type of AGR tour program.
- Should be able to complete 20 years of total active federal military service (TAFMS) prior to reaching mandatory separation - - 28 years commissioned service date for officers (O6 is 30 years); age 60 for enlisted members. Waiver authority of this requirement is The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding. The HING, HRO AGR Branch will maintain the completed and signed Statement of Understanding.
- Must not have been separated due to adverse action from Active Duty or a previous Reserve Component AGR tour