

HAWAII AIR NATIONAL GUARD

ACTIVE GUARD RESERVE FULL TIME JOB ANNOUNCEMENT

JVA Number: FY 21-102 **Tour Length:** Three Year Initial Tour **Application OPEN Date:** 09 JUL 21 **Application CLOSE Date:** 09 AUG 21

Duty Position: State Air Command Chief **Grade Min. / Max.:** E9/CMSGT **Duty AFSC:** 9E000 **Position Number:** 0070334034

Duty Location:

Headquarters Hawaii Air National Guard (HQ HIANG)
3949 Diamond Head Road, Bldg 306
Honolulu, HI 96816

Selecting Official: Brig Gen Joseph Harris

Point of Contact: CMSgt Alvin Fritz

Comm: 808-781-2027

Who May Apply:

Area of Consideration: Open to all E9/CMSgt within the Hawaii Air National Guard who are eligible to meet AFECDC qualifications for 9E000 AFSC. Applicants must have a minimum of three (3) years retainability.

Qualifications, Duties and Responsibilities:

Classification Directory AFECDC & AFOCD - (accessed from a .mil computer)

NOTE: This position is subject to rotating shifts, night shifts, and weekends/holidays.

NATIONAL GUARD REQUIREMENTS:

1. Must be in compliance with physical fitness, height, weight, and body fat measurement standards as listed in AFI 36-2905.
2. If selected member is pregnant, orders may commence as long the member can safely perform duties within the restrictions of the AF 469 and with chain of command approval.
3. If required, we will initiate an investigation for a security clearance. Unfavorable results will be cause for your immediate separation.
4. Individuals who cannot obtain 20 years of Active Federal Service prior to reaching mandatory retirement, age 60 for enlisted personnel, or mandatory separation date for officers and those within their first 24 months of an AGR assignment or reassignment must submit a Statement of Understanding prior to the closing date of this announcement. If selected you must submit a Waiver for Exceptional Circumstances through the HRO remote to the HRO for approval. Waivers must justify why it is in the best interest of the unit, State, or Air National Guard.
5. You must meet eligibility requirements of AFI36-2101 Classifying Military Personnel (Officer and Enlisted) and ANGI 36-101 (The Active Guard/Reserve Program).
6. Individuals selected for Control Grade positions are subject to Control Grade availability.

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SPECIALIZED EXPERIENCE:

Must have at least 36 months experience, education or training in program or managerial experience in a type of work or a combination of functions directly related to the HIANG CCM position or in comparable work or functions. Experience developing and recommending policy; organizing and carrying out specific programs, evaluating and recommending changes in methods of operations. Experience in supervisory, staff or technical work which included study, analysis or evaluation leading to the development or improvement of managerial or administrative policies, practices and procedures. Experience preparing written communications and oral presentations. Completion of the ANG's Chief Executive Course and a CCAF degree (or civilian equivalent) is highly preferred. Per Guidance in AFI 36-2109 (July 2016), applicants must have scored 80 or above on the last two fitness tests, or 90 or above on the most recent fitness test. Test history must show no failure on any portion within the last 12 months. Applicant must be world-wide qualified (both deployment and assignment) and not have a permanent ALC "C3". At a minimum, member must have an active SECRET security clearance.

PLEASE NOTE: At the discretion of the HIANG/CC, the 3 year AGR tour may be extended. This position is located in the Air National Guard (ANG) State Headquarters. The incumbent serves as the HIANG senior enlisted in the state managing the military aspects of all full time and traditional Air National Guard (ANG) enlisted members. Personnel covered by the program include ANG enlisted personnel at all ranks within the state. As the ANG Enlisted Program Manager for the state, the incumbent serves as the primary advisor and spokesperson regarding issues related to the analysis and enforcement of established policies and standards for all ANG enlisted members. Program areas managed include military issues related to readiness, as well as the performance, care, conduct, appearance, effective personnel utilization, management, training and development of all ANG enlisted national guard members within the state. The incumbent is also responsible for ensuring subordinate ANG Non-Commissioned Officers (NCOs) comply with the state's enlisted program goals and objectives. Regularly interacts with the State Senior Enlisted Leader. Participates in National Guard Bureau (NGB) and State level advisory councils, planning teams, project management teams and boards that require planning, development, implementation and management of critical enlisted programs that cover a wide range of topics.



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ACTIVE GUARD RESERVE FULL TIME JOB ANNOUNCEMENT

FAILURE TO SUBMIT REQUIRED DOCUMENTS WILL RESULT IN THE APPLICATION BEING RETURNED WITHOUT ACTION.

REQUIRED DOCUMENTS:

1. **NGB Form 34-1, dated November 2013, Signed, dated and annotated with job number and title.**
 - a.) NGB Form 34-1 is required to be fully completed upon submission.
 - b.) For *Section IV – Personal Background Questionnaire* of the NGB FORM 34-1: If you answer "YES" to any questions (with the exception of questions 9 & 10) you must annotate in the remarks section or on a separate sheet explaining in detail to your "YES" response.
 - c.) Link to 34-1: <https://dod.hawaii.gov/hro/files/2020/08/ngbf34-11.pdf>
2. Resume
3. Official AF Biography (no photo)
4. Letter of Intent
5. A letter of endorsement, signed by your Commander
6. Most current MilPDS Report of Individual Personnel (RIP) (Request MilPDS RIP through your CSS)
7. Most current Virtual MPF RIP (Report on Individual Personnel) printout; Select 'Record Review' and then 'Print/View All Pages'
8. Most current fitness assessment (AFFMS) printout; if exemptions exist please include the AF 469
9. Last three Evaluations (EPR)
10. For Federal Technician please provide SF 50 (not applicable for Drill Status Guardsmen)
11. Additional Documents recommended, but not required: Last two Appraisals (for Federal Technicians)

For Application submission, all documents are required to be submitted in one PDF Filed

Please Title Application attachment using Format below:

JVA YY-XXX – RANK _LASTNAME_ FIRST NAME

Example: JVA 21-001 – SSGT SCOTT, MICHAEL

NOTE: There is a known issue that digital signatures are being removed from the NGB Form 34-1 once combined as one PDF. To avoid this, consolidate all attachments into one PDF, before signing the NGB Form 34-1. Always verify the signature is present before you sent to HRO.

Application submission process:

Submit Application to:

HQHIANG.HROAGRBranch@us.af.mil

Inquiries Call: (808) 672-1235

Applications must be submitted through a DOD government computer or DoD SAFE (DoD SAFE link <https://safe.apps.mil/>, accessible on Chrome)

Any applications received after 2400hrs of JVA closeout date are returned without action.

HAWAII AIR NATIONAL GUARD

ACTIVE GUARD RESERVE FULL TIME JOB ANNOUNCEMENT

Equal Opportunity/ Basic Eligibility Requirements:

- Application screening will be made without regard to race, religion, color, gender, or national origin.
- Applicants are subject, but not required, to a personal interview, before a military board upon notification of time and place. Necessary travel will be at the expense of the individual. Inquiries concerning specific aspects of the duty position should be directed to the Selecting Official or POC.
- Selection will be made from those applicants determined best qualified in terms of experience, training and demonstrated performance ability.
- All interested members may apply by submitting a completed NGB Form 34-1 and a recent RIP, which can be obtained from the virtual MPF. Due to manning restrictions, positions will not be filled if funding/resource are not available.
- Pregnant females are eligible to apply for AGR tours. Individuals selected for AGR tours must meet all applicable medical and physical requirements in accordance with DAFMAN 48-123 prior to entering or initiating the tour. If selected, they cannot be appointed and entered on active duty until the pregnancy period has expired or Commander approval.
- Must meet the Periodic Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. Must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and HIV test must be completed not more than six months prior to the start date of the AGR tour. The State Air Surgeon will review all medical examinations and determine if a member is physically qualified to enter on AGR duty.
- Grade inversion is detrimental to the military nature of the ANG and is not authorized.
- Must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. Any member in the Fitness Improvement Program (FIP) is ineligible for entry into any type of AGR tour program.
- Should be able to complete 20 years of total active federal military service (TAFMS) prior to reaching mandatory separation - - 28 years commissioned service date for officers (O6 is 30 years); age 60 for enlisted members. Waiver authority of this requirement is The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding. The HING, HRO AGR Branch will maintain the completed and signed Statement of Understanding.
- Must not have been separated due to adverse action from Active Duty or a previous Reserve Component AGR tour.
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