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DEPARTMENT OF DEFENSE
OFFICE OF THE ADJUTANT GENERAL
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POLICY DIRECTIVE 2020-05 (**CHANGE 1**)

25 June 2021

SUBJECT: Hawaii National Guard (HING) Travel Policy During Restriction of Movement (ROM) - COVID-19

1. Effective 15 June 2021.

2. Applicability. This policy directive applies to all Title 32 Dual-Status Technicians, Title 5 Federal employees, Active Guard Reserve (AGR) Service Members, Active Duty Operational Support (ADOS) Service Members who accrue leave, and contractor personnel working at HING facilities. This population will henceforth be referred to as “employees”.

3. Purpose. To update the policies and procedures pertaining to requirements for employees to gain access to HING facilities during the COVID-19 emergency while ROM requirements are in place.

4. References.

a. Secretary of Defense memorandum (Update to Conditions-based Phased Approach to Coronavirus Disease 2019 Personnel Movement and Travel Restrictions), 15 March 2021

b. Under Secretary of Defense memorandum (Force Health Protection Guidance (Supplement 20) – Department of Defense Guidance for Personnel Traveling During the Novel Coronavirus Outbreak), 12 April 2021

c. Proclamation Related to the COVID-19 Emergency, Office of the Governor State of Hawai'i, 4 March 2020

d. Twenty-First Supplementary Proclamation Related to the COVID-19 Emergency, Office of the Governor State of Hawai'i, 7 June 2021

e. U.S. Department of Defense Website, Coronavirus: DOD Response, <https://www.defense.gov/Explore/Spotlight/Coronavirus/>

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f. Office of the Governor Website, COVID-19 Related Information,
<https://governor.hawaii.gov/covid-19/>

g. Hawaii Tourism Authority Website, COVID-19 (Novel Coronavirus),
<https://www.hawaiitourismauthority.org/news/alerts/covid-19-novel-coronavirus/>

h. The aforementioned state and federal references and policies are subject to change without notice based on the evolution of the virus and scientific discoveries and developments. All employees and supervisors are encouraged to visit the links provided prior to making final decisions.

5. General.

a. During the COVID-19 emergency, this policy updates the established guidelines for travel during restriction of movement and quarantine requirements to stop the spread of the virus to maintain the safety and health protection of personnel in the HING.

b. All travel, both official government funded and personal leave, shall be in accordance with restrictions and procedures articulated in references 4a through 4d. Additional links are provided to facilitate access to emergent federal, state, and county policies as they are published. The most recent COVID-19 Travel Restrictions Installation Status Update should be consulted prior to the initiation of travel. Where a policy conflict exists, employees shall comply with military installation, state, and local government travel restrictions.

6. Policy. It is the policy of this department that requests for Exception to Policy (ETP) from ROM and quarantine requirements for all travel requiring such permission be approved by the Director of Hawaii Emergency Management Agency (HI-EMA), Hawaii Army National Guard (HIARNG) Commander, or Hawaii Air National Guard (HIANG) Commander as appropriate, before travel is initiated.

7. PROPONENT. The proponent of this policy directive is the Human Resources Office.

STEPHEN F. LOGAN
Brigadier General, HING
Acting Adjutant General