

# ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT

STATE OF HAWAII  
DEPARTMENT OF DEFENSE  
OFFICE OF THE ADJUTANT GENERAL  
3949 Diamond Head Road, Honolulu, Hawaii 96816-4495

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**ANNOUNCEMENT NUMBER: JVA FY2021-16    DATE: 22 April 2021    CLOSING DATE: 21 May 2021**

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The following Commissioned Officer position vacancy in the Hawaii Army National Guard is announced. This is a four-year full-time National Guard duty tour in Active Guard/Reserve (AGR) status. This vacancy is to be filled under the provisions of Title 32, USC 502(f) and Section 502 Public Law 98-94 through a competitive selection panel process with approval by the Chain of Command. Final selection will be based upon qualifications, suitability, and available manpower resources.

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**POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND AOC:**  
Medical Operations Officer, Para 005, Line 02, O3, 70H67

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**UNIT AND LOCATION OF POSITION:**  
93d Civil Support Team (WMD), Kapolei, Hawaii 96707

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**WHO MAY APPLY:**  
Present Commissioned Officers of the Hawaii National Guard in the grade of O1-O3.

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**AREA OF CONSIDERATION:**  
All applicants must be qualified in MFA/AOC 70 and possesses a valid Secret security clearance. 2LT/O1 applicants must have completed Basic Officer Leaders Course (BOLC). No waivers authorized. In order to be considered for this position, applicants must meet minimum appointment requirements as outlined on this announcement.

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**MINIMUM APPOINTMENT REQUIREMENTS:** For initial entry and subsequent assignment in the AGR Program, an applicant must meet and maintain the qualifications prescribed below, additionally meet standards prescribed IAW NGR 600-5, AR 135-18, NGR 601-1, AR 40-501, AR 600-9 and AR 600-10

1. Must be a member of the Hawaii Army National Guard.
2. Must be 18 years of age, and less than 55 years of age for initial entry.
3. Soldiers must meet initial entry criteria for the title 32 AGR program as listed in AR 135-18, table 2-1. Soldiers may be disqualified for any criteria as listed in table 2-2 and 2-3.
4. If there is a 3 or 4 in current PULHES, include verification of MAR 2 proceeding results. Requirements of AR 600-60 must be met prior to accession.
5. Must be able to complete a 4-year tour of Full-time National Guard duty (FTNGD) prior to reaching 18 years AFS or the date of mandatory removal from an active status based on age, or service (without an extension).
6. Applicants must not currently be under suspension of favorable personnel actions as per AR 600-8-2 even if no flag has been initiated.
7. Applicants who have voluntarily resigned from the AGR program are not eligible to apply for one year from date of resignation.
8. Those applicants who are involuntary released from the AGR program are not eligible to re-enter the AGR program.
9. Single applicants with dependents or applicants married to another service member with dependent(s) must have an approved Family Care Plan upon date of hire.
10. Applicants must not be a candidate for public office or holding a civil office.
11. Must meet the Army body fat standards IAW AR 600-9.
12. Upon selection, the selectee will be medically evaluated for clearance to enter the AGR Program by the Office of the State Surgeon (POC: Deputy State Surgeon). Selected individual must have a favorable Periodic Health Assessment (PHA) in accordance with (IAW) AR 40-501, Chapter 3, conducted within 12 months prior to initial entry in the AGR program.
13. Soldiers with a favorable enlistment or appointment physical examination (IAW AR 40-501, Chapter 2) or flight physical examination (IAW AR 40-501, Chapter 4) conducted within 12 months prior to initial entry in the AGR program are not required to complete an additional PHA for entry.
14. Must be medically certified as drug free and have a Human Immunodeficiency Virus (HIV) test within the last 24 months prior to entry in the AGR program IAW AR 600-110.
15. Pregnancy is not a disqualifying condition for initial appointment in the AGR Program.

## VACANCY ANNOUNCEMENT – ARMY AGR, FY2021-16, 22 April 2021

16. Request for exceptions to, or waivers of APPOINTMENT REQUIREMENTS as specified herein will **NOT** be accepted. Waiver for certain basic ELIGIBILITY CRITERIA will be considered and must receive NGB approval.
17. There are no medical waivers for initial appointment in the AGR Program if the Soldier does not meet the physical and medical requirements IAW AR 40-501.
18. Selected individual MUST meet Professional Education Center (PEC) Training Courses prescribed for position vacancy within one (1) year from start date.
19. Persons entitled to Permanent Change of Station (PCS) allowances/benefits may be eligible for consideration contingent upon availability of PCS funds from NGB. Authorization for payment of PCS expenses will be granted only after a determination is made that PCS is in the best interest of the Hawaii Army National Guard and upon availability of funds from the National Guard Bureau.
20. **SPECIAL ELIGIBILITY REQUIREMENTS FOR WMD-CST DUTY:** To qualify for selection to WMD-CST positions, the applicant must –
  - (a) Have a physical profile of 222221 or better, no waivers authorized.
  - (b) Complete a physical examination IAW paragraph 8g of Enclosure H, CNGBM 3501.00 dated 10 Jan 2020 before completion of the hiring process. HAZMAT Technician certification requires that each individual on the WMD- CST maintains the minimum medical standards noted throughout their duty assignment.
  - (c) Undergo urinalysis drug screen testing upon entry on active duty, and periodic testing while assigned to WMD- CST duty.
  - (d) Meet AOC/MOS qualifications for their duty position within 12 months of their assignment to the unit. An extension may be granted as an exception to policy IAW NGR 600-5 and ANGI 36-101 when WMD-CST training and MOS/AFSC qualification courses cannot both be accomplished in the initial 12 months through no fault of the service member.
  - (e) Uphold the highest standards of conduct and personal appearance.
  - (f) Ensure that outside employment, associations and off-duty conduct/activities are consistent with Federal directives on ethics and with State and Federal conflict of interest policies. Commanders must maintain a copy of the written approval for outside employment of AGR members. However, this employment must not impact the unit mission accomplishment or unit readiness.
  - (g) Upon selection, member must successfully complete Civil Support Skills Course (CSSC) within the first 12 months of hire. CSSC is an eight to nine week primer course that is a requirement for all CST members.
  - (h) Must agree to minimum three-year tour on the WMD-CST after completion of CSSC.
  - (i) If the Soldier holds an alternate MOS identified in the WMD-CST TDA, the State will submit an exception to policy request to the appropriate NGB staff section for approval before hiring action is completed.
  - (j) All applicants with a history of Physical Profile capacity of P-3 or higher IAW AR 40-501 will be screened out prior to consideration for WMD-CST assignments. Following initial medical screening the applicant must have an AR 40-501 Chapter 3 Accession Standards physical examination incorporating forms, laboratory tests, and screening tests identified in paragraph 3 in Enclosure E in CNGBM 3501.00 for ARNG personnel. This physical examination must also satisfy the Requirements in Code of Federal Regulations (CFR) 1910.120(f). The ability to don and perform physical tasks in PPE is a requirement for all team members. WMD-CST candidates will be screened IAW DA PAM 40-8 and given Pulmonary Function Tests (PFT) prior to accession. These tests will be monitored and results evaluated by the unit HCP. Candidates who do not meet the minimum physical requirements or have medical/psychological conditions that would preclude service on the WMD-CST may not be considered for placement on the WMD-CST. The WMD CST Commander will review the results with the HCP and will determine eligibility for placement.
  - (k) The selected individual will be required to pass an Occupational Safety and Health Administration (OSHA) Hazardous Materials physical. Individuals unable to pass required physical exams may be released from the WMD-CST program. The OSHA physical is a separate requirement from the standard military retention physical or Periodic Health Assessment (PHA). Soldier will need to schedule an OSHA appointment with MTF thru the 93rd CST Physician Assistant, MAJ Radi, then contact their RNCO with that appointment date to input the RFO (For RNCO: Once level 1 complete, notify SFC Fedorka or SSG Wong at Med Det for level 4 action).
  - (l) All members of the WMD-CST will be administered the standard regimen of individual medical readiness (IMR) immunizations. Given the risk of possible exposure WMD-CST members may encounter while executing their mission, they will also receive the immunizations recommended by the Military Vaccine Agency (MILVAX) IAW AR 40-562. Specifically, WMD-CST members will be administered anthrax and smallpox vaccines IAW DoD guidance.
21. Falsification of any eligibility requirements will result in immediate release from the AGR program.

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## VACANCY ANNOUNCEMENT – ARMY AGR, FY2021-16, 22 April 2021

**INSTRUCTIONS FOR APPLYING:** The documents listed below **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the Soldier as eligible.

1. NGB 34-1 (dated 20131111). **Errors, omissions of information or unsigned application, and those that are late due to the enterprise email system will be returned without action.** Pay attention to instructions in Section IV and V. If "Yes" for #3 or #4, provide police report.
2. Individual Medical Readiness (IMR) Record printout from MEDPROS. Periodic Health Assessment (PHA) must be dated within the last 12 months to be valid.
3. All current Physical profiles (DA Form 3349) for medical and physical limitations. (If applicable).
4. Last five (5) Commissioned Officer Evaluation Reports (OERs) (Current and previous 4, if applicable). Letter of Recommendations (LOR) can be used if no evaluations are available based on rank, but LORs must be signed by initiator and dated within thirty (30) days of announcement close date. Signed justification from the applicant for any missing documentation is required.
5. Current Selection Board Record Brief (SRB). Ensure that DA Photo, race, ethnicity and gender identification data is removed prior to submission. *Write your civilian email address on the upper right hand corner.*
6. All DD214s, DD215s and DD220s to verify all previous active service.
7. NGB Form 23B Army National Guard Retirement Points History Statement.
8. Proof of highest level of Civilian Education acquired.
9. Security Clearance Verification Memo, current, within 6 months. Contact your appointed unit or the State Security Manager.
10. DA Form 705 (Record APFT) - reflecting most current passing record APFT. Also include three (3) other previous record APFTs for a total of 4 scores submitted.
11. DA Form 5500-R/5501-R – reflecting most current HT/WT data (must meet standards IAW AR 600-9), taken within six (6) month of this JVA's closing date. If current Ht/Wt are within standards, complete Name/Rank/HT/WT/Age only, completed form must be certified by two unit representatives. Also include three (3) other previous DA 5500/5501 (if applicable) for a total of 4 scores submitted.
12. Biographical Sketch IAW NGR 600-100, Appendix I.
13. Memo explaining any gaps or missing required documents (APFT, OER, etc.).
14. Knowledge, Skills, and Abilities (KSA). Below are listed KSAs for this position.
  - (a) Knowledge of the position.
  - (b) Knowledge in the techniques of organization, direction, coordination, and control.
  - (c) Ability to develop, plan, and coordinate complex work assignments.
  - (d) Ability to give specific guidance relative to the position.
  - (e) Skills you possess to assist in the improvement of the position or program.
  - (f) Skill in oral and written communications.

Applicant **must address each KSA individually in paragraph format** by explaining any civilian and military work experience(s) (with dates). These comments must be addressed in the order they appear above and attached (separate sheet) to the application when applying for the position. **Failure to include the attachment for the KSA statement will result in your application NOT being considered for interview.**

Individual applicant is responsible for the completion and turn-in of his/her application, all contents and attachments. Submit application packet via your official military/enterprise email only, to Human Resources Office (HRO) group mailbox: [ng.hi.hiarnng.mbx.nghi-hro-agr1@mail.mil](mailto:ng.hi.hiarnng.mbx.nghi-hro-agr1@mail.mil). Application packet must arrive in our mailbox no later than 2359 hours on the closing date indicated above or your packet will not be accepted. Documents must be scanned in the order as listed above and emailed as one (1) consolidated pdf file. Subject line of the email must include the announcement number and the applicant's name. Application packet submitted via civilian email, ordinary mail or hand delivered will not be accepted.

Application packets will be screened by HRO prior to submission to the selection panel. Each applicant will ensure that supporting documents, to include diplomas, orders, etc. are submitted with the application as evidence of meeting the APPOINTMENT REQUIREMENTS. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.** Applicants who do not meet eligibility requirements under

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Area of Consideration and Minimum Appointment Requirements will not be submitted to the selection panel and will be notified of their non-consideration within 10 working days of the JVA's closing date.

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### **DUTIES AND RESPONSIBILITIES:**

1. Acts as a resource for the Incident Commander on the medical administrative aspects of a response to a hazardous event.
  2. Identifies the requirements for victim transportation including the number and types of vehicles needed.
  3. Provides advice on the disbursement of casualties depending on the location of the needed bed capacity and the capabilities of the healthcare facility.
  4. Acts as a resource for the Incident Commander, the local healthcare facilities and other DoD response elements on the procedures required to control access and prevent contamination when requested.
  5. Provides advice on expansion of current health care facilities to accommodate the number of victims.
  6. Recommends relocation of patients from contaminated or destroyed medical care facilities. Advises the Incident Commander on releasing medical information to the public.
  7. Obtains medical intelligence information and shares with appropriate agencies.
  8. Discusses formal reporting of hazard and victim information to the appropriate agencies.
  9. Coordinates with civilian and federal healthcare facilities to identify their needs for follow-on support.
  10. When needed, facilitates follow-on medical support for the Incident Commander.
  11. Performs other duties as assigned.
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### **HRO ARMY AGR BRANCH POC:**

SFC Minerva B. Manuel  
(808) 672-1314  
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### **EQUAL OPPORTUNITY:**

The Hawaii Army National Guard is an Equal Employment Opportunity Employer. All qualified applicants will receive equal consideration for this announcement without regards to race, religion, color, sex, national origin, public affiliation, or any other non-merit factor(s).

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**NOTE:** If your application packet does not provide all of the information requested on the forms and documents listed above, you will lose consideration for the job. Only complete applications will be considered. Applicants are responsible for maintaining a copy of their applications. If you have questions, call the AGR Branch well in advance of the closing date at (808) 672-1314 or (808) 672-1006.

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