

HAWAII AIR NATIONAL GUARD

** ACTIVE GUARD RESERVE FULL TIME JOB ANNOUNCEMENT **

JVA Number:

FY 21-052

Application OPEN Date:

12 Dec 2020

Application CLOSE Date

29 JAN 2021

Duty Position:

Cyber Surety Craftsman,
Information Security

Grade Min. / Max.:

E-4 (SrA)- E-6(TSgt)

Duty AFSC:

3DXXX

ONE TIME OCCASIONAL TOUR NTE 31 MARCH 2023

Duty Location:

HQ HIANG, Det 1 (293 SPCS)
1115 Nohili Road
Pacific Missile Range Facility, Kekaha, HI 96752

Selecting Official: Lt Col Chad Briggs

Point of Contact: SMSgt Shane Gaines

Comm: 808-672-1235

Who May Apply:

- 1st AOC: Open Nationwide to any 3DXXX AFSC with ASVAB scores >Gen 64. If you do not have a 3D0X2 or 3D0X3 AFSC, you will retrain or waiver required within 12 months for continued employment.
- Prefer current TS/SCI according to AFI 31-501. If not current, must be able to obtain a TS/SCI. Continued employment dependent on maintaining TS/SCI eligibility.
- Prefer the following certifications: Network+, Security+, CCNA, or CCNP

Qualifications, Duties and Responsibilities:

Classification Directory AFCD & AFOCD - (accessed from a .mil computer)

FAILURE TO SUBMIT REQUIRED DOCUMENTS WILL RESULT IN THE APPLICATION BEING RETURNED WITHOUT ACTION.

REQUIRED DOCUMENTS:

1. **NGB Form 34-1, dated November 2013, Signed, dated and annotated with job number and title.**
 - a. *ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONAIRE of the NGB.
 - b. FORM 34-1. Any "YES" answers to the questions (except 9 & 10) require a separate sheet fully explaining the "YES" response. A current passing Fit Test will suffice for a "YES" response to question 17. FAILURE to provide this documentation will result in the application being returned without action.
 - c. **** Application must be signed ****
Link to 34-1: <https://dod.hawaii.gov/hro/files/2020/08/ngbf34-11.pdf>
2. Current & complete Report on Individual Personnel (RIP) (Record Review/Update) printout from virtual MPF
3. Most recent copy of current passing fitness assessment
4. Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position, IAW ANGI 36-2502, Paragraph 11.1.2.4.1.1.2. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the AGR program or moved into the position.
5. SF 50 for technicians only. DSG do not need to prove one.
6. Additional Documents: Last 2 EPRs, RESUME, and contact information for current supervisor, Commander, and co-worker.
7. Letter of Recommendations are accepted but not requested or required.

**** ALL APPLICATIONS MUST BE SENT AS ONE PDF FILE ****

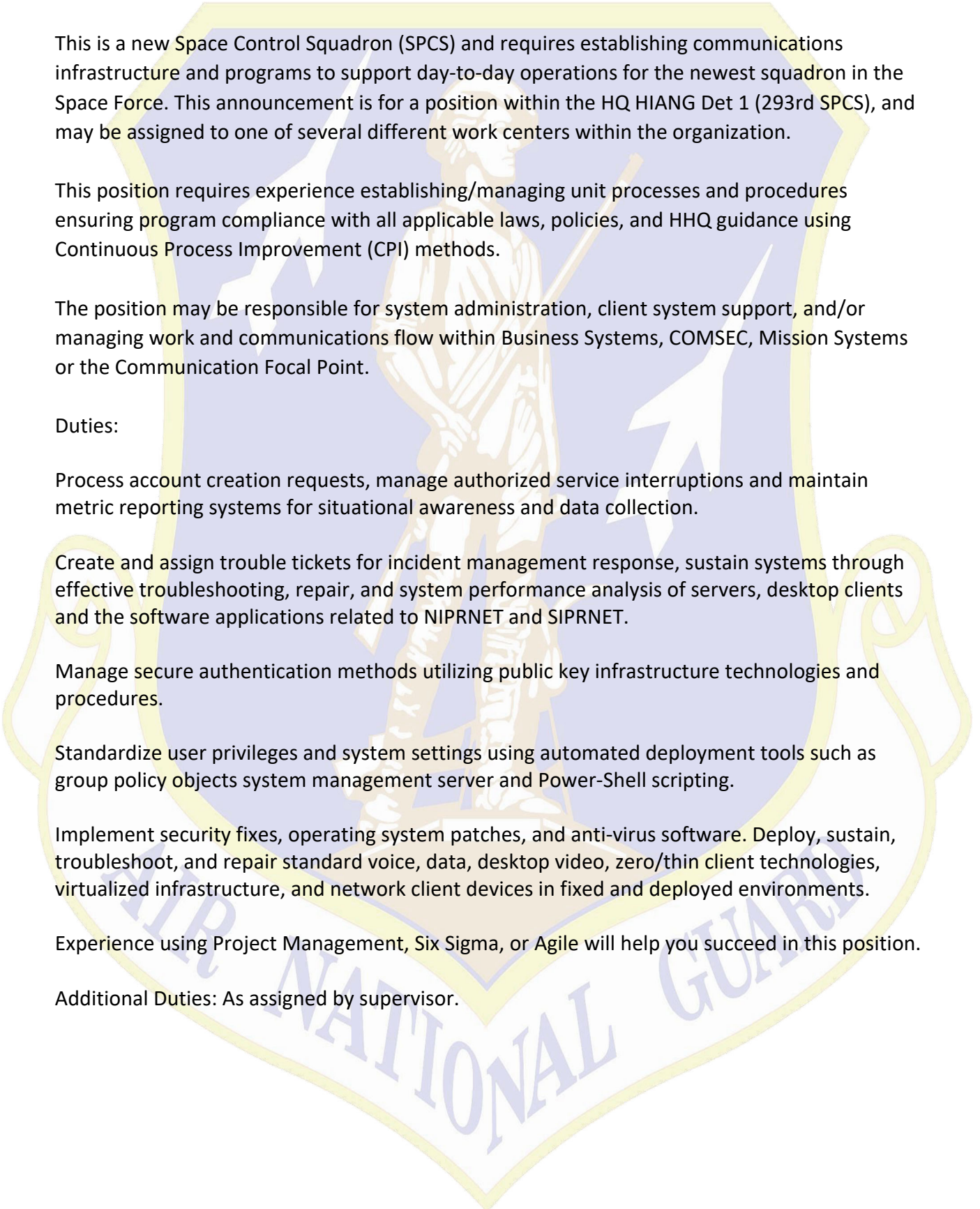
NOTE: There is a known issue that digital signatures are being removed from the NGB Form 34-1 once combined as one PDF. To avoid this, once you sign and save the NGB Form 34-1, go to Print, then select "Microsoft Print to PDF". Click Print. Use this copy of the form to combine into the required documents and send to HRO. Always verify the signature is present before you sent to HRO.

Forward application and attachments to:

Inquiries Call: (808) 672-1235

Applications are required to emailed to: shane.gaines@us.af.mil

Applications must submit through AMRDEC or a DOD government computer and any applications received after 24:00 of close date are returned without action. There is a known issue to sending encrypted messages to this inbox please send an email requesting encryption and you will receive a response you will then be able to send encrypted messages to the email.

The background of the page features a large, semi-transparent watermark of the Air National Guard logo. The logo is a shield-shaped emblem with a yellow border. Inside the shield, a blue background contains a white silhouette of a Minuteman soldier standing with a rifle. A white arrow points upwards and to the right. The words "AIR NATIONAL GUARD" are written in a blue, serif font across the bottom of the shield.

This is a new Space Control Squadron (SPCS) and requires establishing communications infrastructure and programs to support day-to-day operations for the newest squadron in the Space Force. This announcement is for a position within the HQ HIANG Det 1 (293rd SPCS), and may be assigned to one of several different work centers within the organization.

This position requires experience establishing/managing unit processes and procedures ensuring program compliance with all applicable laws, policies, and HHQ guidance using Continuous Process Improvement (CPI) methods.

The position may be responsible for system administration, client system support, and/or managing work and communications flow within Business Systems, COMSEC, Mission Systems or the Communication Focal Point.

Duties:

Process account creation requests, manage authorized service interruptions and maintain metric reporting systems for situational awareness and data collection.

Create and assign trouble tickets for incident management response, sustain systems through effective troubleshooting, repair, and system performance analysis of servers, desktop clients and the software applications related to NIPRNET and SIPRNET.

Manage secure authentication methods utilizing public key infrastructure technologies and procedures.

Standardize user privileges and system settings using automated deployment tools such as group policy objects system management server and Power-Shell scripting.

Implement security fixes, operating system patches, and anti-virus software. Deploy, sustain, troubleshoot, and repair standard voice, data, desktop video, zero/thin client technologies, virtualized infrastructure, and network client devices in fixed and deployed environments.

Experience using Project Management, Six Sigma, or Agile will help you succeed in this position.

Additional Duties: As assigned by supervisor.

Equal Opportunity/ Basic Eligibility Requirements:

- Application screening will be made without regard to race, religion, color, gender, or national origin.
- Applicants are subject, but not required, to a personal interview, before a military board upon notification of time and place. Necessary travel will be at the expense of the individual. Inquiries concerning specific aspects of the duty position should be directed to the Selecting Official.
- Selection will be made from those applicants determined best qualified in terms of experience, training and demonstrated performance ability.
- All interested members may apply by submitting a completed NGB Form 34-1 and a recent RIP, which can be obtained from the virtual MPF. Due to manning restrictions, positions will not be filled if funding/resource are not available.
- Pregnant females are eligible to apply for AGR tours. Individuals selected for AGR tours must meet all applicable medical and physical requirements in accordance with AFI 48-123 prior to entering or initiating the tour. If selected, they cannot be appointed and entered on active duty until the pregnancy period has expired or Commander approval.
- Must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. Must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and HIV test must be completed not more than six months prior to the start date of the AGR tour. The State Air Surgeon will review all medical examinations and determine if a member is physically qualified to enter on AGR duty.
- Grade inversion is detrimental to the military nature of the ANG and is not authorized.
- Must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. Any member in the Fitness Improvement Program (FIP) is ineligible for entry into any type of AGR tour program.
- Should be able to complete 20 years of total active federal military service (TAFMS) prior to reaching mandatory separation - - 28 years commissioned service date for officers (O6 is 30 years); age 60 for enlisted members. Waiver authority of this requirement is The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding. The HING, HRO AGR Branch will maintain the completed and signed Statement of Understanding.
- Must not have been separated due to adverse action from Active Duty or a previous Reserve Component AGR tour.