**HAWAII AIR NATIONAL GUARD**

**** ACTIVE GUARD RESERVE FULL TIME Job ANNOUNCEMENT****

| **Application Opening Date:** | **Application Closing Date:** | **Position Number** |
|---|---|---|
| **8 JUL 20** | **24 JUL 20** | **FY 20-096** |

| **Duty Position:** | **Grade Min. / Max.:** | **Duty AFSC:** |
|---|---|---|
| **201st Air Operations Group Commander** | **O5 (Eligible to O6)-O6** | **11XX, 13XX** |

**Duty Location**:
201st Air Operations Group
Hawaii Air National Guard
Joint Base Pearl Harbor-Hickam, Hawaii

**Selecting Official:** Brig Gen Joseph R II Harris
**Point of Contact**: SMSgt Shane Gaines
**Comm**: 808-672-1235

**Who May Apply**:

AOC 1: Open to on-board permanent technicians and AGR within the Hawaii Air National Guard that has a duty AFSC 11XX and 13XX. Present commissioned officers O5 promotable to O6 (COE not required).
AOC 2: Open to military member within the Hawaii Air National Guard that has a duty AFSC 11XX and 13XX. Present commissioned officers O5 promotable to O6 (COE not required)

**Qualifications, Duties and Responsibilities:**
**Classification Directory AFECD & AFOCD -** (accessed from a .mil computer)

The purpose of this position is to have the responsibility of serving as Commander of an Air Operations Group (AOG). The unit has a federal and a state mission. The federal mission is to provide trained and qualified Air Operations Center (AOC) Command and Control (C2) warriors to augment MAJCOM deployable AOCs worldwide at the operational level of war. The state mission is to provide support to civil authorities, as directed by the Governor, for disaster relief, public safety, search, and rescue, and civil defense. The incumbent of the position requires professional knowledge of air campaign strategy, combat plans, and combat operations. The incumbent must be trained and ready to function in a senior level position in a coalition AOC, reporting to the Joint Force Air Component Commander (JFACC) at the 4-star level. Accordingly, the incumbent must direct unit preparations for unit members to function at the operational level of war in an AOC. This responsibility mandates a working knowledge of all Air Force Weapon Systems and their capabilities, as well as a clear understanding of the systems and capabilities of sister services, NATO nations, and other coalition partners. This professional knowledge is required to sustain the development

and execution of a daily Air Tasking Order for a minimum of 30 days at 500 missions per day. The incumbent must be knowledgeable in civil and military matters pertaining to state military organization and force structure, training, readiness and mobilization; multi-service contingency planning and execution; and joint civilian/federal/military operations.

- The incumbent provides direction and leadership to all unit members, including full-time air technicians and AGRs as well as traditional Guardsmen.
- The incumbent partners with the Wing Commander of the host wing in a host/tenant relationship.
- Exercises direct responsibility for the readiness and implementation of a complex Air Force weapon system, the Air and Space Operations Center which functions at the operational level of war and war readiness.
- Responsible for the development of current and long range organizational plans that support the vision and goals of the unit and ensure that funds, equipment, manpower, and facilities are properly resourced and utilized to meet the mission.
- Incumbent is responsible to assume a leadership role in national level exercises that are indorsed by Joint Forces Command (USJFCOM) and sponsored by NGB that meet the criteria for joint interoperability training.
- Performs other duties as assigned.

Details of the duties and responsibilities are contained in the applicable position description (D1502P01) located online, on the FASCLASS website
https://acpol2.army.mil/fasclass/search_fs/search_fs_output.asp?fcp=zutpk3eFRtaToL2jr7lGuam0buidbZKXlqJSn2qDRtyUbYWdmKRYhw%3D%3D

**QUALIFICATIONS REQUIRED: If your resume does not include a narrative description of how you meet the GENERAL, SPECIALIZED experiences, and OTHER requirements, you may lose consideration for this position. Ensure that the Questionnaire is completed on Application Manager.**

a. GENERAL Experience. Experience, education or training in managing or directing, one or more programs, including appropriate supporting service organizations. Supervisory, managerial, professional or technical work experience and/or training which has provided knowledge of management principles, practices, methods and techniques. Experience using computer and automation systems.

b. SPECIALIZED Experience. Must have at least 36 months experience analyzing problems, identifying significant factors, gathering pertinent data and recognizing solutions; preparing reports, plans, policies and various correspondence; evaluating objectives and develop plans to facilitate the availability and effective utilization of various resources; Must have knowledge of the organization and its mission and utilized the organizational staff procedures. Experience applying analytical and evaluative techniques to issues or studies concerning the efficiency and effectiveness of program operations carried out by administrative or professional personnel, or substantive administrative support functions. Experience in managing the function of the work to be performed. Experience which includes leading, directing and assigning work of personnel.

OTHER REQUIREMENTS. Applicant must possess Secret or Top Secret Security clearance.

MILITARY TECHNICIAN COMPATIBILITY POSITION: Prior to placement in this position, the selected candidate must be assigned to a valid position in the unit of employment, and be assigned militarily in AFSC 11XX.

NOTES TO CANDIDATES:

a. Recruitment or Relocation bonus may be offered. Authorization for payment will be granted only after determination is made that payment is in the best interest of the Hawaii National Guard and approved by National Guard Bureau.

b. Situations of inversion of military rank are not permitted, i.e., a military technician may not be militarily senior to his or her full-time supervisor.

c. Authorization for payment of PCS expenses will be granted only after determination is made that payment is in the best interest of the Hawaii National Guard.

d. In addition to your application, documents of last performance appraisal, past civilian performance, letter of recommendations, and or military performance may be submitted.

e. Candidates may be screened and evaluated on military attributes directly related to the compatible military position required to be assigned into, such as, but not limited to, military bearing, leadership, or ability to work with others (teamwork) in a military environment.

f. Include any volunteer work experience in your resume. Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional, philanthropic, religious, spiritual, community, student and social).

g. Final selection will be based upon qualifications, suitability, and available manpower resources.

h. This employer will provide the Social Security Administration (SSA) and if necessary, the Department of Homeland Security (DHS) with information from each new employee's Form I-9 to confirm work authorization.

i. Financial Suitability - It is the policy of the government not to deny employment simply because an individual has been unemployed or has had financial difficulties that have arisen through no fault of the individual. Information about an individual's employment experience will be used only to determine the person's qualifications and to assess his or her relative level of knowledge, skills, and abilities. Although an individual's personal conduct may be relevant in any employment decision, including conduct during periods of unemployment or evidence of dishonesty in handling financial matters, financial difficulty that has arisen through no fault of the individual will generally not itself be the basis of an unfavorable suitability or fitness determination.

j. This temporary limited appointment may be converted to a non-temporary appointment without further competition.

k. If you are selected for this position, you will be eligible for health and life insurance and you will be covered under a retirement system.

l. This type of appointment is expected to extend beyond one year. Separation will be preceded by a 30-day notice when services are no longer needed. Permanent technicians will remain on permanent status if selected.

m. Eligibles on this list will be given automatic consideration for position vacancies occurring during the six months period following the close of this announcement.

n. Cost of living allowances (COLA) vary from island to island. COLA is subject to change without notice.

**FAILURE TO SUBMIT REQUIRED DOCUMENTS WILL RESULT IN THE APPLICATION BEING RETURNED WITHOUT ACTION.**

**REQUIRED DOCUMENTS:**

1. **NGB Form 34-1, dated November 2013, Signed, dated and annotated with job number and title.**
   a. **NGB 34-1 can be found in the JVA**
   b. *ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONAIRE of the NGB
   c. FORM 34-1. Any "YES" answers to the questions (except 9 & 10) require a separate sheet fully explaining the "YES" response. A current passing Fit Test will suffice for a "YES" response to question 17. FAILURE to provide this documentation will result in the application being returned without action.
   d. **** Application must be signed ****
2. Current & complete Report on Individual Personnel (RIP) printout from virtual MPF
3. Most recent copy of current passing fitness assessment
4. SF 50 for technicians.
5. Additional Documents Recommended, but NOT REQUIRED: Last 2 OPRs/EPRs, RESUME, Letter of Recommendations.
6. Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with the application stating you are willing to be voluntarily demoted without prejudice if selected, IAW AFI 36-2502, Paragraph 11.1.2.4.1.1.1.
   a. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the AGR program or moved into the position

****ALL APPLICATIONS MUST BE SENT AS ONE PDF FILE****

NOTE: There is a known issue that digital signatures are being removed from the NGB Form 34-1 once combined as one PDF. To avoid this, once you sign and save the NGB Form 34-1, go to Print, then select "Microsoft Print to PDF". Click Print. Use this copy of the form to combine into the required documents and send to HRO. Always verify the signature is present before you sent to HRO.

Forward application and attachments to:

Inquiries Call: (808) 672-1235

**Applications are required to emailed to**: ng.hi.hiarng.mbx.nghi-hro-agr1@mail.mil

***Applications must submit through AMRDEC or a DOD government computer and any applications received after 24:00 of close date are returned without action. There is a known issue to sending encrypted messages to this inbox please send an email requesting encryption and you will receive a response you will then be able to send encrypted messages to the email.***

## Equal Opportunity/ Basic Eligibility Requirements:

- Application screening will be made without regard to race, religion, color, gender, or national origin.

- Applicants are subject, but not required, to a personal interview, before a military board upon notification of time and place. Necessary travel will be at the expense of the individual. Inquiries concerning specific aspects of the duty position should be directed to the Selecting Official.

- Selection will be made from those applicants determined best qualified in terms of experience, training and demonstrated performance ability.

- All interested members may apply by submitting a completed NGB Form 34-1 and a recent RIP, which can be obtained from the virtual MPF. Due to manning restrictions, positions will not be filled if funding/resource are not available.

- Pregnant females are eligible to apply for AGR tours. Individuals selected for AGR tours must meet all applicable medical and physical requirements in accordance with AFI 48-123 prior to entering or initiating the tour. If selected, they cannot be appointed and entered on active duty until the pregnancy period has expired or Commander Approval.

- Must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. Must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and HIV test must be completed not more than six months prior to the start date of the AGR tour. The State Air Surgeon will review all medical examinations and determine if a member is physically qualified to enter on AGR duty.

- Grade inversion is detrimental to the military nature of the ANG and is not authorized.

- Must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. Any member in the Fitness Improvement Program (FIP) is ineligible for entry into any type of AGR tour program.

- Should be able to complete 20 years of total active federal military service (TAFMS) prior to reaching mandatory separation - - 28 years commissioned service date for officers; age 60 for enlisted members. Waiver authority of this requirement is The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding. The HING, HRO AGR Branch will maintain the completed and signed Statement of Understanding.

- Must not have been separated “for cause” from active duty or a previous Reserve Component AGR tour.