



DEPARTMENT OF DEFENSE
DCPAS
Defense Civilian Personnel Advisory Service

Civilian Personnel Guidance for DoD Components in Response to Coronavirus Disease 2019

Allen Brooks
Technical Director

March 12, 2020

FOR OFFICIAL USE ONLY



Agenda

- Background
- Civilian Personnel Guidance
- Actions to Take Now
- Way Ahead

Background

- The Novel Coronavirus Disease (COVID-19) continues to spread and is an increasing force health protection (FHP) threat in areas where DoD personnel live and work.
- The situation is dynamic and subject to change in a rapid environment. The CDC and the Department of Defense (DoD) continues to assess and respond to the COVID-19 and provide guidance the total force.
- While the DoD continues to follow the CDC's lead, the Department is implementing specific measures as authorized by policy to protect DoD civilians, Service members, contractor employees, and family members from this disease.

Civilian Personnel Guidance

- Latest guidance is available at www.dcpas.osd.mil/OD/EmergencyPreparedness
- Office of the Under Secretary of Defense, Personnel and Readiness (OUSD(P&R)), “Civilian Personnel Guidance for DoD Components,” March 8, 2020
 - Temporary waiver to telework policy
 - Incorporates OPM’s latest guidance and Q&As
 - Provides supplemental Q&As
- OUSD(P&R), “Force Health Protection (Supplement 2) – Department of Defense Guidance for Military Installation Commanders’ Risk-Based Measured Responses to the Novel Coronavirus Outbreak,” February 25, 2020

Steps To Take Now

OUSD(P&R) guidance on steps Heads of DoD Components must take today, including:

- Review and update continuity of operation plans
- Ensure the contact information for employees is assembled and up to date
- Adjust DoD Component telework policy per OUSD(P&R) memorandum from March 8, 2020
- Review all civilian positions to determine if they are eligible to telework, update telework agreements, and conduct tests to determine technology and processes are in place for effective telework

Way Forward

- All future policy guidance will be published on DCPAS' Emergency Preparedness website:
<https://www.dcpas.osd.mil/OD/EmergencyPreparedness>
- Expect direction from DoD in the near future on travel restrictions and additional force health protection supplements
- Future DCPAS guidance including updated Q&As will be posted on a regular basis

Points of Contact

DoD Components with questions should submit them DCPAS at:

Email: dodhra.mc-alex.dcpas.list.employment-and-compensation@mail.mil.

For more information, contact Mr. Allen Brooks, Technical Director, DCPAS, Phone: (571) 372-1540, or email: allen.r.brooks2.civ@mail.mil.

Questions

