

# HAWAII AIR NATIONAL GUARD

## ACTIVE GUARD RESERVE FULL TIME JOB ANNOUNCEMENT

Application Opening Date:

**8 Mar 2019**

Application Closing Date:

**8 Apr 2019**

Position Number

**FY 19-099**

Duty Position:

**Emergency Management  
Journeyman**

Grade Min. / Max.:

**SrA (E4)/SSgt (E5)**

Duty AFSC:

**3E951**

**\*\*\* Must be able to become AFSC 3E951 qualified within 12 months \*\*\***

**\*\*\*The initial AGR tour will be 4 years\*\*\***

**Duty Location:**

93<sup>rd</sup> WMD-Civil Support  
91-127 Enterprise Ave  
Kapolei, HI 96707

**Selecting Official:** LTC William Flynn

**Point of Contact:** MSgt Shane Gaines

**Comm:** 808-672-1235

**Who May Apply:** **Open to enlisted member of the Air National Guard.**

**Classification Directory AFECD & AFOCD - (accessed from a .mil computer)**

<https://mypers.af.mil/app/categories/c/1363/p/13>

**Qualifications, Duties and Responsibilities:**

This position is at the 93<sup>rd</sup> CST (WMD) performing duty with the Hawaii Army National Guard, Kapolei, Hawaii, as the Emergency Management Journeyman.

Serves as Civil Support Team (CST) CBRN NCO. Actively participates in developing and briefing the Survey Section portion of the unit's mission brief before entering an incident site including the review of all known information on the hazard, wind direction and speed, safety precautions, types of tests to be accomplished and GO/NO-GO criteria. Performs all operational mission METL tasks while wearing the appropriate level of Personal Protective Equipment (PPE). Must possess sufficient dexterity skills while operating in PPE and be prepared to operate in confined spaces. Performs routine maintenance and assigned individual and section equipment. Identifies warning placards and NATO contamination markers; reports when/where/how they are used; cross and mark contaminated areas; processes through decontamination lines; employs hand held CBRN detection and identification equipment; obtains chemical-bio samples for scientific analysis; rescues & delivers any injured personnel; conducts site survey of assigned area of operation & reports details & findings to higher command. Performs the duties of CBRN Team Chief in the event the CBRN Team Chief is not available. Participates in state of the art detection and sample collection technology training per the unit training schedule. Expected to be proficient in CBRN antidote administration, safe patient extraction, and crime scene/evidence preservation techniques; participates in/monitors WMD-CST chain of custody (sample transfer) procedures. Follows the National Institute for Occupational Safety and Health (NIOSH) guide when responding to incidents utilizing the appropriate respiratory protection. Utilizes the established checklist and code words in reporting the detection, identification, and sample collection actions in the hot zone/contaminated area.

*SPECIAL ELIGIBILITY REQUIREMENTS FOR WMD-CST DUTY:* To qualify for selection to WMD-CST positions, the applicant must –

- (1) Complete a physical examination IAW paragraph 9-3 of NGB-J39 before completion of the hiring process. HAZMAT Technician certification requires that each individual on the WMD-CST maintains the minimum medical standards noted throughout their duty assignment.
- (2) Undergo urinalysis drug screen testing upon entry on active duty and periodic testing while assigned to WMD-CST duty.
- (3) Uphold the highest standards of conduct and personal appearance.
- (4) Ensure that outside employment, associations and off-duty conduct/activities are consistent with Federal directives on ethics and with State and Federal conflict of interest policies. Commanders must maintain a copy of the written approval for outside employment of AGR members. However, this employment must not impact the unit mission accomplishment or unit readiness.
- (5) Agree to minimum three-year tour on the WMD-CST after completion of CSSC. All WMD-CST members will attend the CSSC, an eight to nine week primer course that should be completed upon selection into the WMD-CST program.
- (6) Must have the ability to obtain and hold a Secret clearance.
- (7) Must have knowledge of the organization and mission of the Air National Guard.
- (8) Additional Medical Requirements: Must have a current retention physical examination IAW Chapter 3, AR 40-501, to include a DA Form 7349-R (Annual Medical Certificate) completed within 60 days prior to projected start date (Air Force equivalent medical clearance). Medical waivers are not authorized. (Selected individual must successfully complete an OSHA physical and take ALL required immunization as required for the position)

Special Announcement Criteria: Subject to long hours, frequent deployments and training TDYs and continuous training in the areas of HAZMAT and WMD response scenarios. Member will be on call 24/7/365; therefore, leave will be carefully managed. High physical fitness levels (Physical Training 5 days a week; must maintain at least a score of 90 or above on record PT tests), employment of advanced communication systems, use of Self-Contained Breathing Apparatus (SCPA), and military air and sea deployment training are also components of this position.

All members of the WMD-CST will be administered the standard regimen of individual medical readiness (IMR) immunizations. Given the risk of possible exposure WMD-CST members may encounter while executing their mission, they will also receive the immunizations recommended by the Military Vaccine Agency (MILVAX) IAW AR 40-562. Specifically, WMD-CST members will be administered anthrax and smallpox vaccines IAW DoD guidance.

Details of the above stated "SUMMARY OF DUTIES" are contained in the applicable description of duties and responsibilities in the Air Force Enlisted Classification Directory (AFECD) located at: <https://mypers.af.mil/ci/fattach/get/7672504/1510785350/redirect/1/filename/AFECD>.

**FAILURE TO SUBMIT REQUIRED DOCUMENTS WILL RESULT IN THE APPLICATION BEING RETURNED WITHOUT ACTION.**

**REQUIRED DOCUMENTS:**

1. NGB Form 34-1, dated November 2013, Signed, dated and annotated with job number and title.  
**\*YOU MUST USE THE FOLLOWING LINK TO OBTAIN THE CORRECT VERSION OF NGB FORM**

**34-1:** <http://www.ngbpdcc.ngb.army.mil/forms/Adobe/ngbf34-1.pdf>

\*ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE of the NGB FORM 34-1. Any "YES" answers to the questions (except 9 & 10) require a separate sheet fully explaining the "YES" response. A current passing Fit Test will suffice for a "YES" response to question 17. FAILURE to provide this documentation will result in the application being returned without action. **\*\* Application must be signed \*\***

2. Current & complete Report on Individual Personnel (RIP) printout from virtual MPF
3. Most recent copy of current passing fitness assessment
4. Documents of last performance appraisal. If the performance appraisals are not available, documents of past civilian performance, letter of recommendations, and/or military performance may be submitted. These documents will be evaluated as part of the selection process.

**Suggested Material**

Resume, LOR, and SF52

**Forward application and attachments to:**

Inquiries Call: (808) 672-1235

**Applications are required to emailed to:** [NG.HI.HIARNG.MBX.NGHI-HRO-AGR@mail.mil](mailto:NG.HI.HIARNG.MBX.NGHI-HRO-AGR@mail.mil)

***Applications must submit through a DOD government computer and any applications received after 24:00 of close date are returned without action.***

**NOTE:** Due to software constraints, we only accept applications in the following formats by email: MS Word (.docx) or other MS Office products (Outlook file, Excel, PowerPoint) Adobe File (.pdf) Rich Text File (.rtf) Text File (.txt) Tagged Image File

Format (.tif or .tiff) Graphics Interchange Format (.gif) Joint Photographic Expert Group Image (.jpg or .jpeg) and PureEdge Forms

## **Equal Opportunity/ Basic Eligibility Requirements:**

- Application screening will be made without regard to race, religion, color, gender, or national origin.
- Applicants are subject, but not required, to a personal interview, before a military board upon notification of time and place. Necessary travel will be at the expense of the individual. Inquiries concerning specific aspects of the duty position should be directed to the Selecting Official.
- Selection will be made from those applicants determined best qualified in terms of experience, training and demonstrated performance ability.
- All interested members may apply by submitting a completed NGB Form 34-1 and a recent RIP, which can be obtained from the virtual MPF. Due to manning restrictions, positions will not be filled if funding/resource are not available.
- Pregnant females are eligible to apply for AGR tours. Individuals selected for AGR tours must meet all applicable medical and physical requirements in accordance with AFI 48-123 prior to entering or initiating the tour. If selected, they cannot be appointed and entered on active duty until the pregnancy period has expired.
- Must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. Must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and HIV test must be completed not more than six months prior to the start date of the AGR tour. The State Air Surgeon will review all medical examinations and determine if a member is physically qualified to enter on AGR duty.
- Grade inversion is detrimental to the military nature of the ANG and is not authorized.
- Must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. Any member in the Fitness Improvement Program (FIP) is ineligible for entry into any type of AGR tour program.
- Should be able to complete 20 years of total active federal military service (TAFMS) prior to reaching mandatory separation - - 28 years commissioned service date for officers; age 60 for enlisted members. Waiver authority of this requirement is The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding. The HING, HRO AGR Branch will maintain the completed and signed Statement of Understanding.
- Must not have been separated "for cause" from active duty or a previous Reserve Component AGR tour.