

# HAWAII AIR NATIONAL GUARD

## ACTIVE GUARD RESERVE FULL TIME Job ANNOUNCEMENT

Application Opening Date:

21 DEC 2018

Application Closing Date:

14 JAN 2019

Position Number

FY 19-043

Duty Position:

Aircraft Loadmaster  
Superintendent

Grade Min. / Max.:

SMSgt (E8)/CMSgt (E9)

Duty AFSC:

1A271

Duty Location:

204 AS  
360 Mamala Bay Drive  
JBPHH, Hawaii 96853

Selecting Official: Col Michael Blake

Point of Contact: MSgt Shane Gaines

Comm: 808-672-1235

Who May Apply: **1<sup>st</sup> Area of Consideration: Open to on-board technician within the (204 AS) Hawaii Air National Guard that has a duty AFSC 1A271.**

**2<sup>nd</sup> Area of Consideration: Open to military members within the Hawaii Air National Guard that has a duty AFSC 1A271.**

**3<sup>rd</sup> Area of Consideration: Open to Air Force military members located in the State of Hawaii that has a duty AFSC 1A271.**

**4<sup>th</sup> Area of Consideration: Open Nationwide to Air Force military members that has a duty AFSC 1A271 and must be able to become a member of the Hawaii Air National Guard.**

Qualifications, Duties and Responsibilities:

Classification Directory AFECD & AFOCD - (accessed from a .mil computer)

<https://mypers.af.mil/app/categories/c/1363/p/13>

1. Specialty Summary. Accomplishes preflight and post-flight of aircraft and aircraft systems. Receives cargo/passenger load briefings, checks placement of cargo/passengers against aircraft limitations/restrictions, determines adequacy of cargo documentation. If required, services aircraft (i.e. fuel, water, and hydraulics) and creates load plans for cargo and passengers. Supervises cargo/passenger loading and offloading activities. Determines cargo placement and restraint requirements and directs and checks the placement of restraint equipment. Computes aircraft weight and balance. Demonstrates use of aircrew flight equipment. Accomplishes passenger comfort activities during flight. Performs aircrew functions and other mission specific qualification duties to include the airdrop of personnel and equipment/cargo. Some missions require non-standard configurations and penetration into hostile/denied territories undetected utilizing night vision devices and terrain, following procedures often in close proximity to other aircraft and operations on unprepared surfaces. The hazardous mission and training environment demands high degrees of attention, focus, professionalism, knowledge, skill, discipline, coordination and stress management to successfully and safely carry out. Related DoD Occupational Subgroup: 105000.

2. Duties and Responsibilities:

2.1. Receives cargo/passenger load briefing and reviews load plan and cargo documentation. Accomplishes load planning of cargo/passenger loads if required. Reviews aircraft forms for condition of aircraft. Accomplishes preflight inspection of aerospace ground equipment and applies external power to the aircraft. Operates aircraft radio systems. Accomplishes pre-flight inspection of the aircraft and cargo/airdrop systems according to flight manual procedures.

2.2. Supervises cargo/passenger loading and off-loading operations. Directs the placement of material handling equipment to accomplish cargo on/off loading operations. Operates the aircraft winch to on/offload cargo. Ensures cargo/passengers are placed according to load plans. Determines cargo restraints requirements according to criteria and directs and checks the application of cargo restraint equipment. Checks cargo/passenger loads against manifests.

## **2.3. Ensures availability of fleet service equipment and passenger comfort items. Receives and signs**

receipts for and stows in-flight meals. Accomplishes passenger briefings to include the use of emergency equipment, evacuation procedures, and border clearance requirements. Demonstrates the use of passenger emergency oxygen systems and life vests. Computes and completes aircraft weight and balance documentation either manually or electronically. Visually monitors aircraft clearances (interior and exterior), identifies proximal threats to the aircraft and initiates corrective actions (aircraft scanning).

**2.4. Accomplishes in-flight checks according to flight manual procedures. Monitors cargo and provides for passenger comfort. Prepares and dispenses passenger meals, snacks and refreshments. Completes required aircraft forms documentation and border clearance requirements.**

**2.5. Airdrop qualified Loadmasters only: Conducts cargo and personnel airdrops according to directives. Attaches extraction parachutes to cargo and platforms. Inspects cargo and platforms, extraction systems and connects static lines. Checks tiedowns, parachutes, containers, suspension systems, and extraction systems to ensure proper cargo extraction or release. Operates aircraft airdrop systems and supervises cargo and paratroopers exiting the aircraft.**

### **3. Specialty Qualifications:**

**3.1. Knowledge. Knowledge is mandatory of: types, capacities, and configuration of transport aircraft; arithmetic; emergency equipment and in-flight emergency procedures; personal equipment and oxygen use; communications; current flying directives; interpreting diagrams, loading charts, and technical publications; border agency clearance dispensing and preserving food aboard aircraft; and cargo restraint techniques.**

**3.2. Education. For entry into this specialty, completion of a high school education with courses in mathematics, computer principles, typing, speech and English is desirable.**

**3.3. Training. The following training is mandatory for award of the AFSC indicated: Completion of the Aircrew Fundamentals Course is mandatory for pipeline and non-aviation service cross training students and completion of the Aircraft Loadmaster course is mandatory for award of AFSC 1A231.**

**3.4. Experience. The following experience is mandatory for award of the AFSC indicated:**

**3.4.1. 1A251. Qualification in and possession of AFSC 1A231. Also, knowledge of types, capacities, and configuration of transport aircraft; weight and balance factors, arithmetic; cargo restraint techniques; emergency equipment and in-flight emergency procedures; using personal equipment and oxygen, communications; current flying directives; interpreting diagrams, loading charts, and applicable technical publications; border agency clearance requirements and forms; principles of dispensing and preserving food aboard aircraft; operation of cargo loading equipment; and cargo and personnel airdrop techniques and equipment.**

**3.4.2. 1A271. Qualification in and possession of AFSC 1A251. Also, experience in types, capacities, and configuration of transport aircraft; airdrop techniques; weight and balance factors; arithmetic, emergency equipment and in-flight emergency procedures; personal equipment and oxygen use; communications; current flying directives; interpreting diagrams, loading charts, and applicable technical publications; border agency clearance requirements and forms; principles of dispensing and preserving food aboard aircraft; and cargo restraint techniques.**

**3.4.3. 1A291. Qualification in and possession of AFSC 1A271. Also experience in directing functions such as loading military cargo aircraft and establishing procedures for maintaining related records.**

**3.5. Other: The following are mandatory as indicated:**

**3.5.1. For entry into this specialty:**

**3.5.1.1. See attachment 4 for entry requirements.**

**3.5.2. For entry, award, and retention of these AFSCs:**

**3.5.2.1. Physical qualification for aircrew duty according to AFI 48-123, Medical Examinations and Standards, Class III medical standards.**

**3.5.2.2. Normal depth perception as defined in AFI 48-123.**

**AGR FY 19-0XX**

**Aircraft Loadmaster**

**3.5.2.3. Qualification for aviation service according to AFI 11-402, Aviation and Parachutist Service, Aeronautical Ratings and Aviation Badges.**

**3.5.2.4. Must maintain eligibility to deploy and mobilize worldwide.**

**3.5.2.5. Height must not be less than 64 inches or more than 77 inches as defined in AFI 48-123.**

**3.5.3. For award and retention of these AFSCs:**

**3.5.3.1. Must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AFMAN 17-1301, Computer Security.**

**3.5.3.2. Must have specialty requires routine access to Secret material or similar environment.**

**3.5.3.3. Completion of a current National Agency Check, Local Agency Checks and Credit (NACLC) according to AFI 31-501, Personnel Security Program Management.**

**NOTE: Award of the 3-skill level without a completed NACLC is authorized provided an interim Secret security clearance has been granted according to AFI 31-501.**

**FAILURE TO SUBMIT REQUIRED DOCUMENTS WILL RESULT IN THE APPLICATION BEING RETURNED WITHOUT ACTION.**

**REQUIRED DOCUMENTS:**

1. NGB Form 34-1, dated November 2013, Signed, dated and annotated with job number and title.  
**\*YOU MUST USE THE FOLLOWING LINK TO OBTAIN THE CORRECT VERSION OF NGB FORM**

**34-1:** <http://www.ngbpdcc.ngb.army.mil/forms/Adobe/ngbf34-1.pdf>

\*ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE of the NGB FORM 34-1. Any "YES" answers to the questions (except 9 & 10) require a separate sheet fully explaining the "YES" response. A current passing Fit Test will suffice for a "YES" response to question 17. FAILURE to provide this documentation will result in the application being returned without action. **\*\* Application must be signed \*\***

2. Current & complete Report on Individual Personnel (RIP) printout from virtualMPF
3. Most recent copy of current passing fitness assessment

Forward application and attachments to:

Inquiries Call: (808) 672-1235

**Applications are required to emailed to:** [NG.HI.HIARNG.MBX.NGHI-HRO-AGR@mail.mil](mailto:NG.HI.HIARNG.MBX.NGHI-HRO-AGR@mail.mil)

*Applications must submit through a DOD government computer and any applications received after 24:00 of close date are returned without action.*

**NOTE:** Due to software constraints, we only accept applications in the following formats by email: MS Word (.docx) or other MS Office products (Outlook file, Excel, PowerPoint) Adobe File (.pdf) Rich Text File (.rtf) Text File (.txt) Tagged Image File

Format (.tif or .tiff) Graphics Interchange Format (.gif) Joint Photographic Expert Group Image (.jpg or .jpeg) and PureEdge Forms

## **Equal Opportunity/ Basic Eligibility Requirements:**

- Application screening will be made without regard to race, religion, color, gender, or national origin.
- Applicants are subject, but not required, to a personal interview, before a military board upon notification of time and place. Necessary travel will be at the expense of the individual. Inquiries concerning specific aspects of the duty position should be directed to the Selecting Official.
- Selection will be made from those applicants determined best qualified in terms of experience, training and demonstrated performance ability.
- All interested members may apply by submitting a completed NGB Form 34-1 and a recent RIP, which can be obtained from the virtual MPF. Due to manning restrictions, positions will not be filled if funding/resource are not available.
- Pregnant females are eligible to apply for AGR tours. Individuals selected for AGR tours must meet all applicable medical and physical requirements in accordance with AFI 48-123 prior to entering or initiating the tour. If selected, they cannot be appointed and entered on active duty until the pregnancy period has expired.
- Must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. Must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and HIV test must be completed not more than six months prior to the start date of the AGR tour. The State Air Surgeon will review all medical examinations and determine if a member is physically qualified to enter on AGR duty.
- Grade inversion is detrimental to the military nature of the ANG and is not authorized.
- Must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. Any member in the Fitness Improvement Program (FIP) is ineligible for entry into any type of AGR tour program.
- Should be able to complete 20 years of total active federal military service (TAFMS) prior to reaching mandatory separation - - 28 years commissioned service date for officers; age 60 for enlisted members. Waiver authority of this requirement is The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding. The HING, HRO AGR Branch will maintain the completed and signed Statement of Understanding.
- Must not have been separated "for cause" from active duty or a previous Reserve Component AGR tour.