

**STATE OF HAWAII  
DEPARTMENT OF DEFENSE  
OFFICE OF THE ADJUTANT GENERAL  
3949 DIAMOND HEAD ROAD, HONOLULU, HAWAII 96816-4495**

14 February 2018

**ARMY ACTIVE GUARD/RESERVE TOUR (FTM)  
VACANCY ANNOUNCEMENT NO. FY2018-13  
List of Eligible**

The following Enlisted position vacancy in the Hawaii Army National Guard is announced. This vacancy is to be filled under the provisions of Title 32, USC 502(f) and Section 502 Public Law 98-94. This vacancy is to be filled through a competitive selection panel process with approval by the Chain of Command. Final selection will be based upon qualifications, suitability, and available manpower resources.

**POSITION AND LOCATION:** Transportation Logistics NCO, E7, 88N4O, with duties as Assistant Senior Brigade Supply Sergeant, 29<sup>th</sup> Infantry Brigade Combat Team (IBCT), Hawaii Army National Guard, Kalaeloa, Hawaii. Applicants who have applied for a previous Job Vacancy Announcements, **NEED TO RE-APPLY**.

**CLOSING TIME/DATE:** Applications must be received by the Human Resources Office (HIHRO), **NLT 1 March 2018**. The list of eligible will be based upon the APPOINTMENT REQUIREMENTS and AREA OF CONSIDERATION applicable to the specific vacancy.

**POSITION DESCRIPTION:** See attached general description of Duties and Responsibilities.

**AREA OF CONSIDERATION:** Open to Present, Enlisted members of the Hawaii Army National Guard in the grade of E6 – E7 **on-board AGRs only**. All applicants **MUST** meet training requisite requirements and become 88N MOSQ within 12 months of assignment into the position (required to have at a minimum a physical demands rating of heavy, physical profile of 222222 and an ASVAB score of at least 100 in aptitude area CL). Must possess a **SECRET** security clearance. AGR Soldiers within their first 18 months of an initial tour are ineligible to apply. Waivers for disqualifications must be waivable IAW AR 135-18 and per NGR 600-5 table 2-2. No other waivers authorized.

**SALARY:** Military Pay and Allowances.

**PROJECTED AGR START DATE:** Open.

**THIS ANNOUNCEMENT WILL BE POSTED ON UNIT BULLETIN BOARD  
UNTIL CLOSING DATE**

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**EQUAL EMPLOYMENT OPPORTUNITY:** All applicants will receive equal consideration for appointment without regards to race, religion, color, sex, national origin, public affiliation, or any other non-merit factor(s).

**APPOINTMENT REQUIREMENTS:** Enlisted personnel, in the grade of E6 – E7, who are currently on suspension of favorable actions, will NOT be considered. Upon selection, the selectee will be medically evaluated for clearance by the Office of the State Surgeon (POC: Deputy State Surgeon). Selected individual must have a favorable Periodic Health Assessment (PHA) in accordance with (IAW) AR 40-501, Chapter 3, conducted within 12 months prior to assignment into the new position. Individual must also have a Human Immunodeficiency Virus (HIV) test within the last 24 months prior to assignment into the position IAW AR 600-110 and meets body composition standards prescribed in AR 600–9. Must be able to perform functional activities, including living in an austere environment, without worsening the medical condition as outlined in AR 635-40. If PULHES numerical indicator has a P3 or P4, then the requirements of AR 635-40 must be met prior to accessioning into the position. There are no medical waivers if the Soldier does not meet the physical and medical requirements IAW AR 40-501. AGR personnel are required to participate in IDT, AT, Special Projects, or other activities requiring their presence. Selected individual MUST meet Professional Education Center (PEC) Training Courses prescribed for position vacancy within one (1) year from start date. AGR Soldiers on an initial tour for less than 18 months are ineligible to apply. Persons entitled to Permanent Change of Station (PCS) allowances/benefits may be eligible for consideration contingent upon availability of PCS funds from NGB.

**ELIGIBILITY CRITERIA:** Current on-board AGRs within the grade specified above are eligible to apply for this position. If applicant is currently over the specified grade, and if selected, reduction in grade will be accomplished prior to AGR start date.

**APPLICATION PROCEDURES:** Individuals may apply by submitting the following required documents to the HIHRO. Resumes may be included, but are not required.

- (1) Signed NGB Form 34-1 (Application for Active Guard/Reserve (AGR) Position, version November 2013). **Signature will be in original or digital signature. Errors, omissions of information, application completed in pencil or unsigned, and those that are late due to the mail system will be returned without action.**
- (2) Medical Protection System (MEDPROS) printout of Individual Medical Readiness (IMR) dated within the last 12 months. **NOTE: Must meet PULHES for 88N.**
- (3) Last five (5) Noncommissioned Officer Evaluation Reports (NCOERs).
- (4) Certified ERB with current ASVAB test scores.
- (5) NGB Form 23B (Army National Guard Retirement Points History Statement).
- (6) DD Form(s) 214 and/or DD Form(s) 220, DD215s (if applicable) (All periods of active duty.).
- (7) DA photo taken within the last 24 months.
- (8) Proof of highest level of Civilian Education acquired.

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- (9) Proof of Secret or higher security level clearance memo (JPAS printout will not be accepted). Contact SPC Christian Galano, HIARNG Asst Security Manager or the appointed representative for memo. **If there is no secret clearance, then provide a Local Agency Check (LAC) document. Soldier MUST be able to obtain a Secret clearance.**
- (10) Copy of DA Form 705 reflecting passing APFT and passing height/weight data (must meet standards IAW AR 600-9), both taken within six (6) months from JVA closing date. **Also include three additional previous APFTs.**
- (11) Knowledge, Skills, and Abilities (KSAs). Below are listed KSAs for this position. Each applicant **must address each KSA individually in paragraph format** by explaining any civilian and military work experience(s) (with dates) that provided the KSA. These comments must be addressed in the order they appear below and attached (separate sheet) to the application when applying for the position. **Failure to include the attachment for the KSA statement will result in your application NOT being considered for an interview.**
  - (a) Knowledge of the position.
  - (b) Knowledge in the techniques of organization, direction, coordination, and control.
  - (c) Ability to develop, plan, and coordinate complex work assignments.
  - (d) Ability to give specific guidance relative to the position.
  - (e) Ability to follow rigid requirements established by another source.
  - (f) Skills you possess to assist in the improvement of the position or program.
  - (g) Skill in oral and written communications.

### NOTES TO APPLICANTS:

1. Each applicant is personally responsible for submitting his or her application package to the HIHRO on or before the closing date stated on this JVA. Applications postmarked (U.S. Postal Service) on or before the closing date of this JVA will be accepted. Postmarks by private letter carriers (Federal Express, UPS) and applications submitted by fax will **NOT** be accepted. **Federal law prohibits the use of government envelopes, postage, or facsimile to submit the application. Applications received in such manner will NOT be accepted and will be returned.** The address to mail applications: Human Resources Office, ATTN: HIHRO-A, 3949 Diamond Head Road, Honolulu, Hawaii 96816-4495.
2. Sending application/other supporting forms by email is not allowed. However, personnel who meet eligibility requirements and are currently performing duty outside of CONUS/State of Hawaii are allowed to do so. The applicant can send email with attachments to the fulltime support personnel of their unit of assignment. The fulltime support personnel may print, and then provide documents to the HIHRO-A office, at 3949 Diamond Head Road, Honolulu, HI 96816-4495, Bldg. 306, Rm 214.
3. Each applicant will ensure that supporting documents, to include diplomas, orders, etc. are submitted with the application as evidence of meeting the APPOINTMENT REQUIREMENTS. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

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4. Request for exceptions to, or waivers of APPOINTMENT REQUIREMENTS as specified herein will **NOT** be accepted. Waiver for certain basic ELIGIBILITY CRITERIA will be considered and must receive NGB approval.
5. Permanent Change of Station (PCS) expenses may be authorized for this position. Authorization for payment of PCS expenses will be granted only after a determination is made that PCS is in the best interest of the Hawaii Army National Guard and upon availability of funds from the National Guard Bureau.

### ARMY NATIONAL GUARD ACTIVE GUARD/RESERVE PROGRAM ELIGIBILITY CRITERIA (ENLISTED PERSONNEL)

#### 1. BASIC SUBSEQUENT DUTY QUALIFICATIONS:

- A. Subsequent Duty Definition.  
Soldiers on AGR orders beyond the initial 3 year tour of their AGR career.
- B. Membership.  
Must be serving on duty in the AGR program and –
  1. Be a member of the Reserve Component of the Army in which the AGR duty is performed.
  2. If in FTNGD status, must be a federally recognized ARNGUS Soldier.
- C. Age.  
Must be less than 60 years of age.
- D. Physical and Medical.
  1. Must meet the body composition standards prescribed in AR 600-9.
  2. Must meet the medical fitness standards for retention per AR 40-501.
  3. Must meet, when appropriate for AGR duty, the medical fitness standards for flying duty per AR 40-501 or the medical fitness standards for miscellaneous purposes per AR 40-501.
  4. Must be able to perform functional activities, including living in an austere environment, without worsening the medical condition as outlined in AR 635-40.
- E. Military Education.  
Must not have academically failed the United States Army Sergeants Major Course (USASMC) or must not have been released from the United States Army Sergeants Major Academy (USASMA) for other than hardship approved by Commandant, USASMA.
- F. Years of Service.  
Will be released from AD/FTNGD upon achieving 20 years AS unless retained by the appropriate ARNGUS AD/FTNGD tour continuation board. Retained ARNGUS enlisted Soldiers will be placed on incremental (two-year) orders which will not exceed the retention control points in NGR 600-5 or 600-10 established under the authority of paragraph 1-4(d) of AR 135-18.

G. Grade and Specialty.

1. Staff Sergeant or above, must possess the grade and MOS required for the AGR duty position.
2. Sergeant or below, must possess the grade equal to, or below, that authorized for the AGR duty position and must possess the MOS required for the AGR duty position. This is a non-waivable requirement IAW AR 135-18, Table 2-6 E.
3. Excludes Soldiers within the first 18 months of an initial tour.

H. Reenlistment or Extension.

Must be eligible for reenlistment or extension per NGR 600-200.

**TRANSPORTATION MANAGEMENT COORDINATOR, E6 – E7, 88N**  
**DUTIES AND RESPONSIBILITIES**

1. Supervises cargo documentation and movement control units for all transportation modes.
2. Supervises freight, cargo, personal property, and passenger travel at installation level.
3. Analyzes, evaluates, and proposes changes to the Defense Transportation System.
4. Formulates and reviews documentation on technical traffic management functions.
5. Devises and reviews movement programs for logistical support functions in a theater of operations.
6. Serves as the transportation liaison representative between other military services, commercial agencies, and host nation support elements.
7. Advisor for the preparation of operation orders where transportation is required.
8. Reviews DoD contracts and agreements with host nations.
9. Verifies the accuracy of movement control documents.
10. Evaluates sites for depots, truck terminals, railhead, beachheads, air terminals, and water ports/terminals.
11. Determines transportation capabilities and limitations of units.
12. Performs as staff NCO in military traffic management agencies.
13. Monitors quality controls that ensure commercial transportation services meet contract obligations.
14. Monitors and documents all customs discrepancies and reports them to appropriate authorities.

15. Ensures allocation of transport capability is appropriate to accomplish each mission in a cost effective manner.

16. Performs other duties as assigned in counseling and as mission dictates. These additional duties include, but not limited to, ammunition management and transportation, environmental compliance, facility key control and maintenance, facility fire safety, junior officer travel, and maintenance management.

### **88N MOS REQUIREMENTS**

Transportation management coordinators must possess the following qualifications:

- (1) A physical demands rating of heavy.
- (2) A physical profile of 222222.
- (3) Normal color vision based on no more than four errors in reading the pseudo isochromatic plates test.
- (4) A security eligibility of SECRET.
  - a. All MOS 88N personnel require a SECRET security eligibility.
  - b. All new non-prior service accessions and in-service reclassifications into MOS 88N require a SECRET security eligibility.
- (5) U.S. citizenship.
  - a. All MOS 88N personnel are required to be a US citizen.
  - b. All new non-prior service accessions and in-service reclassifications into MOS 88N are required to be a US citizen.
- (6) Qualifying scores.
  - a. A minimum score of 100 in aptitude area CL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
  - b. A minimum score of 97 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.
  - c. A minimum score of 95 in aptitude area CL on ASVAB tests administered on and after 1 July 2004.