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GOVERNOR



ARTHUR J. LOGAN  
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ADJUTANT GENERAL

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BRIGADIER GENERAL  
DEPUTY ADJUTANT GENERAL

STATE OF HAWAII  
**DEPARTMENT OF DEFENSE**  
OFFICE OF THE ADJUTANT GENERAL  
3949 DIAMOND HEAD ROAD  
HONOLULU, HAWAII 96816-4495

NGHI-HRO

29 November 2017

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fiscal Year 2018 (FY18) Hawaii National Guard (HING) Human Resources Office (HRO) Full-Time Selection Board Training

1. The purpose of convening a selection panel for HING hiring boards is to create an impartial panel to fairly and thoroughly examine an applicant's credentials. The selection panel is required to determine the "best qualified" applicant for an authorized vacancy within the HING. Board panel members must attend board training annually to ensure that consistent internal selection procedures are established and applicable directives and processes are followed. JVA Board training for FY18 will be as follows:

1 November 2017	4 May 2018
1 December 2017	1 June 2018
5 January 2018	20 July 2018
2 February 2018	3 August 2018
2 March 2018	7 September 2018
6 April 2018	5 October 2018

2. Location will be at the Human Resources Office, 3949 Diamond Head Road. Employees may make a reservation for training through the Department of Defense web portal at <http://dod.hawaii.gov/hro/event/fiscal-year-2018-fy18-hawaii-national-guard-hing-human-resource-office-hro-job-vacancy-announcement-jva-board-training/>.

3. POC is LTC Walter Ross, Deputy HRO at (808) 844-6087; email: [walter.r.ross2.mil@mail.mil](mailto:walter.r.ross2.mil@mail.mil) or LTC Kukunaokala Mendonca, AGR Management Branch Chief, at (808) 672-1233; email: [kukunaokala.mendonca.mil@mail.mil](mailto:kukunaokala.mendonca.mil@mail.mil).

LAURA J. SOARES  
COL, USA  
Human Resources Officer

NGHI-HRO

SUBJECT: Fiscal Year 2018 (FY18) Hawaii National Guard (HING) Human Resource Office (HRO) Job Vacancy Announcement (JVA) Board Training

DISTRIBUTION:

HING Joint Staff

Cdr, HIARNG

CoS, HIARNG

Cdr, HHD, JFHQ

Cdr, MEDCOM

Cdr, RRB

Cdr, RTI

Cdr, 29<sup>th</sup> IBCT

Cdr, 103<sup>rd</sup> TC

FTS Personnel

HQ HIANG/CC/DoS/A1

HQ 154 WG

154 MSG/CC

154 MXG/CC

154 OG/CC

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