

**STATE OF HAWAII
DEPARTMENT OF DEFENSE
OFFICE OF THE ADJUTANT GENERAL
3949 DIAMOND HEAD ROAD, HONOLULU, HAWAII 96816-4495**

Job Vacancy Announcement: Change No. 1

12 February 2015

JOB VACANCY ANNOUNCEMENT (JVA) NUMBER: FY 2015-08, dated 6 February 2015
for Section Leader, O3, 74A, 93d Civil Support Team (WMD), Kapolei, Hawaii

As Reads: **AREA OF CONSIDERATION:** Open to Present, on board, AGR
Commissioned Officers belonging to the Hawaii Army National Guard, in the grade of O1 –
O3 or who have completed Officer Candidate School and possess a Certificate of
Eligibility.

How Changed: **AREA OF CONSIDERATION:** Open to present on board AGR
Commissioned Officers belonging to the Hawaii Army National Guard, in the grade of O1 –
O3 or **eligible to become a Commissioned Officer.**

(HIHRO)
DISTRIBUTION: A

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6 February 2015

**ARMY ACTIVE GUARD/RESERVE TOUR (FTM)
VACANCY ANNOUNCEMENT NO. FY2015 - 08
List of Eligible**

The following Commissioned Officer position vacancy in the Hawaii Army National Guard is announced. This vacancy is to be filled under the provisions of Title 32, USC 502(f) and Section 502 Public Law 98-94. This is a three-year fulltime National Guard duty tour in Active Guard/Reserve (AGR) status. This vacancy is to be filled through a competitive selection panel process with approval by the Chain of Command. Final selection will be based upon qualifications, suitability, and available manpower resources.

POSITION AND LOCATION: Section Leader, O3, 74A, 93d Civil Support Team (WMD), Hawaii Army National Guard, Kapolei, Hawaii. Applicants, who have applied for a previous Job Vacancy Announcement, **NEED TO REAPPLY.**

CLOSING TIME / DATE: Applications must be received by the Hawaii Human Resources Office (HIHRO), **NLT COB 20 February 2015.** The list of eligible will be based upon the APPOINTMENT REQUIREMENTS and AREA OF CONSIDERATION applicable to the specific vacancy.

POSITION DESCRIPTION: See attached general description of Duties and Responsibilities.

AREA OF CONSIDERATION: Open to **Present, on board, AGR Commissioned Officers** belonging to the Hawaii Army National Guard, in the grade of O1 – O3 or who have completed Officer Candidate School and possess a Certificate of Eligibility. AGR Soldiers (excluding Soldiers within the first 18 months of an initial tour) must be able to become 74A qualified within 12 months of tour assignment.

SALARY: Military Pay and Allowances.

PROJECTED AGR START DATE: Open.

EQUAL EMPLOYMENT OPPORTUNITY: All applicants will receive equal consideration for appointment without regards to race, religion, color, national origin, public affiliation, or any other non-merit factor(s).

**THIS ANNOUNCEMENT WILL BE POSTED ON UNIT BULLETIN BOARD
UNTIL CLOSING DATE**

VACANCY ANNOUNCEMENT ARMY-AGR, FY2015 - 08, 6 February 2015

APPOINTMENT REQUIREMENTS: Personnel, who are currently on suspension of favorable actions, will **NOT** be considered. AGR personnel are required to participate in IDT, AT, Special Projects, or other activities requiring their presence. Selected individual **MUST** meet Professional Education Center (PEC) Training Courses prescribed for position vacancy within one (1) year from start date. **AGR Soldiers on their initial tour and assigned to their current position for less than 18 months are ineligible to apply.** Persons entitled to Permanent Change of Station (PCS) allowances/benefits may be eligible for consideration contingent upon availability of PCS funds from NGB. (See item #5 below in Notes to Applicants).

ELIGIBILITY CRITERIA: Current Hawaii Army National Guard AGR Soldiers (excluding Soldiers within the first 18 months of an initial tour) within the grades/requirements specified above are eligible to apply for this position.

SPECIAL ELIGIBILITY REQUIREMENTS FOR WMD-CST DUTY: To qualify for selection to WMD-CST positions, the applicant must –

- (1) Complete a physical examination IAW paragraph 9-3 of NGR 500-3 before completion of the hiring process. HAZMAT Technician certification requires that each individual on the WMD-CST maintains the minimum medical standards noted throughout their duty assignment.
- (2) Undergo urinalysis drug screen testing upon entry on active duty and periodic testing while assigned to WMD-CST duty.
- (3) Uphold the highest standards of conduct and personal appearance.
- (4) Ensure that outside employment, associations and off-duty conduct/activities are consistent with Federal directives on ethics and with State and Federal conflict of interest policies. Commanders must maintain a copy of the written approval for outside employment of AGR members. However, this employment must not impact the unit mission accomplishment or unit readiness.
- (5) Agree to minimum three-year tour on the WMD-CST after completion of CSSC. All WMD-CST members will attend the CSSC, an eight to nine week primer course that should be completed upon selection into the WMD-CST program.

Additional training requiring for the awarding of the Additional Skill Identifier (ASI) must be completed within the first 18 months of assignment in the duty position. All applicants with a history of Physical Profile capacity of P-3 or higher IAW AR 40-501 will be screened out prior to consideration for WMD-CST assignments. Following initial medical screening the applicant must have an AR 40-501 Chapter 3 Accession Standards physical examination incorporating forms, laboratory tests, and screening tests identified in Appendix I of NGR 500-3 for ARNG personnel. This physical examination must also satisfy the requirements in Code of Federal Regulations (CFR) 1910.120(f). The ability to don and perform physical tasks in PPE is a requirement for all team members. WMD-CST candidates will be screened IAW DA PAM 40-8 and given Pulmonary Function Tests (PFT) prior to accession. These tests will be monitored and results evaluated by the unit HCP. Candidates who do not meet the minimum physical requirements or have medical/psychological conditions that would preclude service on the WMD-CST may not be considered for placement on the WMD-CST. The WMD-CST Commander will review the results with the HCP and will determine eligibility for placement. All members of the WMD-CST will be administered the standard regimen of individual medical readiness (IMR) immunizations. Given the risk of possible exposure WMD-CST members may encounter while executing their mission, they will also receive the immunizations recommended by the Military Vaccine Agency (MILVAX) IAW AR 40-562. Specifically, WMD-CST members will be administered anthrax and smallpox vaccines IAW DoD guidance.

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APPLICATION PROCEDURES: Individuals may apply by submitting the following required documents to the HHRO. Resumes may be included, but are not required.

(1) Signed NGB Form 34-1 (Application for Active Guard/Reserve (AGR) Position version November 2013). **Signature will be in original or digital signature. Errors, omissions of information, application completed in pencil, or unsigned and those that are late due to the mail system will be returned without action.**

(2) Medical Protection System (MEDPROS) printout of Individual Medical Readiness (IMR) with PHA date within 12 months reflected.

(3) Last five (5) Officer Evaluation Reports (OERs).

(4) Officer Record Brief with current ASVAB test scores.

(5) DD Form(s) 214 (All periods of active duty).

(6) NGB Form 23B (Retirement Points Statement).

(7) Proof of highest level of Civilian Education acquired.

(8) Proof of **SECRET** security clearance (JPAS printout). **If there is no secret clearance than provide Local Agency Check (LAC). Soldier MUST be able to obtain a secret clearance.**

(9) Copy of DA Form 705 reflecting passing APFT and passing ht/wt data (must meet standards IAW AR 600-9), both taken within six (6) months from the JVA closing date. Also include **three other previous APFTs for a total of 4 scores submitted.**

(10) Knowledge, Skills, and Abilities (KSAs). Below are listed the KSA's for this position.

Each applicant **must address each KSA individually in paragraph format** by explaining any civilian and military work experience(s) (with dates) that provided the KSA. These comments must be addressed in the order they appear below and attached (separate sheet) to the application when applying for the position. **Failure to include the attachment for the KSA statement will result in your application NOT being considered for employment.**

- a. Knowledge of the position.
- b. Knowledge in the techniques of organization, direction, coordination, and control.
- c. Ability to develop, plan, and coordinate complex work assignments.
- d. Ability to give specific guidance relative to the position.
- e. Skills you possess to assist in the improvement of the position or program.
- f. Skill in oral and written communications.

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NOTES TO APPLICANTS:

1. Each applicant is personally responsible for submitting his or her application package to the HIHRO on or before the closing date stated on this JVA. Applications postmarked (U.S. Postal Service) on or before the closing date of this JVA will be accepted. Postmarks by private letter carriers (Federal Express, UPS) will NOT be accepted. **Federal law prohibits the use of government envelopes, postage, or facsimile to submit the application. Applications received in such manner will NOT be accepted and will be returned.**
2. Sending application/other supporting forms by e-mail is not allowed. However, personnel who meet eligibility requirements and are currently performing duty outside of CONUS/State of Hawaii are allowed to do so. The applicant can do so by sending an e-mail with attachments to the fulltime support personnel of their unit of assignment. The fulltime support personnel must print and then provide documents to the HIHRO-A office at 3949 Diamond Head Road, Honolulu, HI 96816-4495, Bldg 306, Rm 214.
3. Each applicant will ensure that supporting documents, to include diplomas, orders, etc. are submitted with the application as evidence of meeting the APPOINTMENT REQUIREMENTS. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**
4. Request for exceptions to, or waivers of APPOINTMENT REQUIREMENTS as specified herein will NOT be accepted. Waiver for certain basic ELIGIBILITY CRITERIA will be considered and must receive NGB approval.
5. Permanent Change of Station (PCS) expenses may be authorized for this position. Authorization for payment of PCS expenses will be granted only after a determination is made that PCS is in the best interest of the Hawaii Army National Guard and upon availability of funds from the National Guard Bureau.

ARMY NATIONAL GUARD ACTIVE GUARD/RESERVE PROGRAM QUALIFICATIONS CRITERIA (OFFICER PERSONNEL)

BASIC SUBSEQUENT DUTY QUALIFICATIONS:

- A. Subsequent Duty Definition.
Soldiers on AGR orders beyond the initial 3 year tour of their AGR career.
- B. Membership.
Must be serving on duty in the AGR program and –
 1. Be a member of the Reserve Component of the Army in which the AGR duty is performed.
 2. If in FTNGD status, must be a federally recognized ARNGUS Soldier.
- C. Age.
Must not have reached mandatory removal based on age, 10 USC 14509 or 1164.
- D. Physical and Medical.
 1. Must meet the body composition standards prescribed in AR 600-9.
 2. Must meet the medical fitness standards for retention per AR 40-501.
 3. When appropriate for AGR duty, must meet the medical fitness standards for flying duty per AR 40-501 or the medical fitness standards for miscellaneous purposes per AR 40-501.
- E. Military Education.
An officer in the grade of Captain, with at least 5 years time in grade, must have completed an officer-advanced course.
- F. Years of Service.
A commissioned officer (excluding commissioned warrant officers):
 1. Must not have attained 20 years of AS.
 2. Must not have reached mandatory removal based on years of Service.
- G. Grade and Specialty.
 1. Must possess the grade equal to, or below that authorized for the AGR duty position and must possess or be able to gain within 12 months, the specialty required for the AGR duty position.
 2. Must not be restricted by NGR 600-100, NGR 600-101 or AR 140-10, on assignment or attachment to an aviator, AMEDD, chaplain, JA, or warrant officer duty position in the AGR program.

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SECTION LEADER, O3, 74A, WMD-CST DUTIES AND RESPONSIBILITIES

1. Supervisory Controls: Receives general and specific guidance from the Commander and Operations Officer, Weapons of Mass Destruction-Civil Support Team (WMD-CST) concerning goals and objectives.
2. Justification: Department of Defense Reform Initiative Directive #25: DoD Plan for Integration of the National Guard and Reserve Component into Domestic Weapons of Mass Destruction Terrorism Response. Program Budget Decision (PBD) 712 establishes the mission of homeland defense for the National Guard. This position supports the requirements as established by the DoD plan and PBD 712. Department of Defense Authorization and Appropriation Bill for FY01, signed 25 Oct 99, authorized the creation of seventeen (17) additional Weapons of Mass Destruction – Civil Support Teams.
3. Position Description:
 - a. Officer in charge for an 8 person CBRN reconnaissance section. Responsible for tracking WMD-CST personnel entering/exiting a WMD incident site and assign specific hot zone team functions at an incident response.
 - b. Receives guidance from the Commander and develops the Sections training plans.
 - c. Establishes WMD-CST chain of custody procedures and demonstrates the ability to utilize standard operating procedures (SOPs) to monitor survey personnel operating in the hot zone.
 - d. Uses the National Institute for Occupational Safety and Health (NIOSH) guide to select the appropriate respiratory protection for WMD-CST survey section.
 - e. Prepares the WMD-CST survey section to operate in the incident command system (ICS) employed at the state/local level.
 - f. Meets with designated civilian government agency and/or senior military leaders to discuss WMD-CST concept, mission, and/or plan WMD-CST participation in a state/local WMD response.
 - g. Attends/provides designated agency domestic terrorism threat briefings.
 - h. Serves as a WMD-CST liaison/point of contact with emergency response agencies on WMD-CST detection, sample collection and monitoring capabilities.
 - i. Develops the survey section overall force protection concept and provides the concept to the WMD-CST force protection officer/hazardous materials safety leader.
 - j. As required, provides a survey section readiness status report for the operations officer.
 - k. Develops detection and sampling mission criteria to ensure mission assessments are forwarded to the operations and hazardous material safety officers.
 - l. Available to respond to a no notice call out within 4 hours, 24 hours a day, 7 days a week, 365 days a year.
 - m. All other duties as assigned.

4. Supplemental:

“Emergency response” or “responding to emergencies” means a coordinated effort by designated WMD-CST survey section to an occurrence which results, or is likely to result, in an uncontrolled release of a hazardous NBC agent/substance.

The survey section responds to releases or potential releases of WMD agents for the purpose of assisting an incident commander in control or stabilization of the incident. The WMD-CST team is not a HAZMAT team, however, may be a separate component of a HAZMAT response.

Nuclear means radiological materials utilized by medical facilities or utilized by nuclear power plants. Chemical agent means military grade antipersonnel agents or their precursors and toxic industrial chemicals (TIC). Biological agent means any biologic agent and other disease causing agent, which after release into the environment and upon exposure, ingestion, inhalation, or assimilation into any person will or may reasonably be anticipated to cause widespread disease or death.