

# 154<sup>TH</sup> WING 2016 WORK "B" SCHEDULE

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Pay Pd End
<b>Jan '16</b>	10 UTA	11	12	13	14	15 OFF	16	
	17	18 Hol MLK	19	20	21	22 (8h)	23	1
	24	25	26	27	28	29 (8h)	30	
	31	1	2	3	4	5 OFF	6	2
<b>February</b>	7 Super Bowl	8	9	10	11	12 (8h)	13	
	14	15 Hol PresD	16	17	18	19 OFF	20 UTA	3
	21 UTA	22	23	24	25	26 (8h)	27	
	28	29	1	2	3	4 OFF	5 UTA	4
<b>March</b>	6 UTA	7	8	9	10	11 (8h)	12	
	13	14	15	16	17	18 OFF	19	5
	20	21	22	23	24	25 (8h)	26	
	27	28	29	30	31	1 OFF	2 UTA	6
<b>April</b>	3 UTA	4	5	6	7	8 (8h)	9	
	10	11	12	13	14	15 OFF	16	7
	17	18	19	20	21	22 (8h)	23	
	24	25	26	27	28	29 OFF	30	8
<b>May</b>	1	2	3	4	5	6 (8h)	7	
	8 MothersD	9	10	11	12	13 OFF	14 UTA	9
	15 UTA	16	17	18	19	20 (8h)	21	
	22	23	24	25	26	27 OFF	28	10
<b>June</b>	29	30 Hol MemD	31	1	2	3 OFF	4 UTA	
	5 UTA	6	7	8	9	10 (8h)	11	11
	12	13	14	15	16	17 (8h)	18	
	19 FathersD	20	21	22	23	24 OFF	25	12
<b>July</b>	26	27	28	29	30	1 OFF	2	
	3	4 Hol IndepD	5	6	7	8 (8h)	9 UTA	13
	10 UTA	11	12	13	14	15 (8h)	16	
	17	18	19	20	21	22 OFF	23	14
<b>August</b>	24	25	26	27	28	29 (8h)	30	
	31	1	2	3	4	5 OFF	6 UTA	15
	7 UTA	8	9	10	11	12 (8h)	13	
	14	15	16	17	18	19 OFF	20	16
<b>September</b>	21	22	23	24	25	26 (8h)	27	
	28	29	30	31	1	2 OFF	3	17
	4	5 Hol LabD	6	7	8	9 OFF	10 UTA	
	11 UTA	12	13	14	15	16 (8h)	17	18
<b>October</b>	18	19	20	21	22	23 (8h)	24	
	25	26	27	28	29	30 OFF	1 UTA	19
	2	3	4	5	6	7 OFF	8	
	9	10 Hol CoID	11	12	13	14 (8h)	15	20
<b>November</b>	16	17	18	19	20	21 (8h)	22	
	23	24	25	26	27	28 OFF	29	21
	30	31	1	2	3	4 OFF	5 UTA	
	6 UTA	7	8 Gen Election	9	10 (8h)	11 Hol VetD	12	22
<b>December</b>	13	14	15	16	17	18 (8h)	19	
	20	21	22	23	24 Hol ThxD	25 OFF	26	23
	27	28	29	30	1	2 OFF	3 UTA	
	4 UTA	5	6	7	8	9 (8h)	10	24
<b>Jan '17</b>	11	12	13	14	15	16 (8h)	17	
	18	19	20	21	22	23 OFF	24	25
	25 Christmas	26 Hol XMAS	27	28	29	30 OFF	31	
	1	2 Hol NYD	3	4	5	6 (8h)	7	26

This is the 2016 work schedule based on the following Rules of Engagement (ROE). There will be separate work schedules for Wing personnel who will be observing Mondays off under the **"A Work Schedule"**, and for F-22 assigned Wing personnel under **"4x10 A/B/C Schedules"** in order to provide unique mission requirement coverage.

**Rules of Engagement (ROE):**

1. The Office of Personnel Management guidance requires each two-week pay period to have 80 work hours. The day off and eight-hour day must be within each pay period. The right column on the calendar reflects the way the comptroller shop and timekeepers record the periods.
2. The eight-hour days are normally the first Friday of each pay period and the Fridays off are normally in the second week unless a UTA weekend or Holiday drives a change to the first week of a pay period.
3. Some Fridays off have been moved in order to align with CY16 PACAF Family Days scheduled for 15 Jan, 12 Feb, 27 May, 1 Jul, 2 Sep, 7Oct, 25 Nov, 23 Dec and 30 Dec 2016.
4. UTAs are usually on the first weekend, unless there is a holiday in the first week/weekend or as dictated by mission requirements.
5. An approved work schedule for each employee will be maintained showing the planned arrival and departure time for each day (i.e. shift hours).