

May 9, 2024

NOTICE OF REQUEST FOR PROPOSALS

**Regional Catastrophic Preparedness Grant Program (Staffing & Operational Support),
State of Hawai'i, Department of Defense, Hawaii Emergency Management Agency
Job No. 202407-RFP**

The Hawai'i Emergency Management Agency (HI-EMA) was awarded the FY 2021 Regional Catastrophic Preparedness Grant (RCPG) by the Department of Homeland Security (DHS). The purpose of this project is to build and enhance Hawai'i's local and regional logistics response capacity, thus reducing its reliance on Federal assistance. To do this, HI-EMA's goals are to assemble a Logistics and Supply Chain Management Working Group with key partners around the State and to develop and finalize a written plan. Through these collaborative efforts, we can foster an environment of self-sustainability, reduce the need for external assistance, and increase a sense of shared responsibility at the individual, community, business, and government levels. Additionally, this project is designed to have significant and lasting impact on the physical and social fabric of our island communities. By building resilient distribution infrastructures, it shall ensure equitable and adequate access and partnerships to provide life-sustaining commodities that shall mitigate the disproportionate occurrence of morbidity, mortality, and poverty experienced by our socially vulnerable populations.

The State of Hawai'i in conjunction is seeking Contractor(s) to provide operational and technical assistance, in the execution of the RCPG for the HI-EMA RCPG Logistics Staff.

Proposals may be submitted from the private (for profit and non-profit) sectors as well as religious and faith-based organizations, in accordance with Sec. 104, Public Law 104-193. All proposals must conform to the format and instructions provided in the Request for Proposal (RFP) packet.

The RFP packet and documents are available for download from the State Procurement Office website at <http://spo.hawaii.gov/> and at the State Department of Defense website at <http://dod.hawaii.gov/hieng/>. For more information, please contact Jesper H. Andersen, Contracts Assistant I, at (808) 369-3483 or e-mail at jesper.h.andersen@hawaii.gov.

Proposal submittal deadline is Monday, June 10, 2024 by 2:00 P.M. Please submit all questions relevant to this RFP prior May 29, 2024 at 2:00 PM. Instructions for submitting questions and proposals are in the RFP packet.

CAMPAIGN CONTRIBUTIONS BY STATE AND COUNTY CONTRACTORS PROHIBITED.

If awarded a contract in response to this solicitation, offeror agrees to comply with HRS §11-355, which states that campaign contributions are prohibited from a State and County government contractor during the term of the contract if the contractor is paid with funds appropriated by the legislative body between the execution of the contract through the completion of the contract.