

**Birkhimer Emergency Operation Center (EOC) UPGRADES AND IMPROVEMENTS**  
**State of Hawai'i, Department of Defense,**  
**Job No. CA-202313-C**

Adjutant General  
State Department of Defense  
3949 Diamond Head Road  
Honolulu, Hawai'i 96816-4495

Dear Sir:

The undersigned has carefully read and understands the terms and conditions specified in the Specifications, and all documents attached hereto, and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawai'i Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

The undersigned represents: **(Check  one only)**

- A **Hawai'i business** incorporated or organized under the laws of the State of Hawai'i, **OR**  
 A **Compliant Non-Hawai'i business** not incorporated or organized under the laws of the State of Hawai'i. Business shall be registered prior to award at the State of Hawai'i Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawai'i. State of incorporation: \_\_\_\_\_

Offeror is:

- Sole Proprietor     Partnership     Corporation     Joint Venture  
 Other \_\_\_\_\_

Federal I.D. No.: \_\_\_\_\_

Hawai'i General Excise Tax License I.D. No.: \_\_\_\_\_

Payment address (other than street address below): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_

Business address (street address): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_

Respectfully submitted:

(x) \_\_\_\_\_  
Authorized (Original) Signature (\*1)

Date: \_\_\_\_\_

Telephone No.: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Name and Title (Please Type or Print)

\* \_\_\_\_\_  
**Exact Legal Name of Company (Offeror) (\*2)**

Fax No.: \_\_\_\_\_

(\*2) If Offeror is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the awarded contract will be executed:

E-mail Address: \_\_\_\_\_  
\_\_\_\_\_

(\*1)

Original signature in ink. If unsigned or the affixed signature is a facsimile or a photocopy, the offer shall be automatically rejected unless accompanied by other material, containing an original signature, indicating the Offeror's intent to be bound.

The undersigned has carefully examined the attached plans and specifications and hereby proposes to furnish at his own expense all labor, materials, tools and equipment necessary to construct all work as shown and called for, in strict accordance with the specifications, schedules and drawings pertaining thereto, all for the LUMP SUM of:

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_).

(Including the cost of delivery, unloading, freight charges, all applicable taxes, and other cost involved) and will fully complete all the work under this contract within 400 consecutive calendar days from the date of commencement specified by the written order of the Adjutant General including the date of said order.

The undersigned hereby provides a breakdown of the LUMP SUM amount of the base bid items and bid alternates.

Base Bid Item No.	Base Bid Item	Cost
	<b>Building 303</b>	
1	All work associate with providing a/c to state warning point room	
2	All work associate with replacing louvered windows in state warning point room with double pane windows	
3	All work associate with replacing existing ductboard ductwork and VAV conversion	
4	All work associate with repairing plumbing for kitchen sink	
5	All work associate with providing new generator, aboveground fuel tank and associated electrical work	
6	All work associate with replacing obsolete circuit breakers	
7	All work associate with repairing structural damages	
8	All work associate with replacing lighting in building with LED excluding the Admin section of B303	
	<b>Public Services Building (PSB)</b>	
9	All work associated with providing new larger primary a/c unit and upgrade existing generator	
10	All work associate with providing N+1 a/c units	
	<b>Birkhimer</b>	
11	All work associate with replacing civil drainage plumbing system	
12	All work associate with upgrades of men/women's bathrooms	
13	All work associate with providing emergency potable water system	
14	All work associated with providing new HVAC systems	
15	All work associated with replacing the existing underground fuel tank with a new aboveground tank	

	<b>For All Buildings</b>	Cost/Month	Cost
16	Warranty for Div 15 & 16 for 24 months.		
17	Allowance for one work stoppage up to 14 consecutive calendar days for an emergency event that might require the full, uninterrupted use of the Birkhimer Tunnel, PSB, and B303 facilities, including use of the access roads and parking lot, by HI-EMA.	N/A	55,300

Bid Alternates (see section 01230 – ALTERNATES for description)		
Bid alternate No	Description	Cost
A	All work associated with light fixture replacement in the Admin section of building B303	
B	All work associated with the installation of the new smart electric meter	
C	All work associated with the installation of the new smart water meter	
D	All work associated with the installation of the new smart electric meter	
E	All work associated with the installation of the new smart water meter	
F	All work associated with Bathroom plumbing upgrades	
G	All work associated with the installation of the new smart electric meter	

**NOTE:**

1. State wage rates apply to this contract.
2. Evaluating Bids: The lowest responsive, responsible bid is determined by the following procedures:
  - A. Chapter 103D, HRS, which provides for the preferences, shall apply.
  - B. The total lump sum bid price is adjusted to reflect the applicable preferences. For projects with alternates, the total lump sum base bid price and alternates will be adjusted to reflect the applicable preferences.
  - C. Project control budget is established prior to the submission of bids.
  - D. If there is more than one alternate for a project, the State will determine the precedence of the alternates for each project prior to the submission of bids.
  - E. The project will be evaluated based on the adjusted bid price.
  - F. The State reserves the right to determine the extent of the contract by selecting and/or omitting bid items (not necessarily in sequence) to the extent required to come within the funds available for the project. The award of the contract shall be made to the responsible bidder whose total bid is the lowest.
3. The Surety shall not be held liable beyond two (2) years of the project acceptance date.

4. Should the State delete work from the contract scope to bring the project within the available funding in order to make an award, and should additional funding become available at any time after the award, the scope deleted from the contract scope at the prices negotiated, which had been previously deleted from the contract scope, may be restored back into the contract scope by the state, at its discretion, as the additional funding may accommodate. The Contractor shall not be entitled to any price increases from the original prices negotiated.
- 5 Contractor shall submit long lead items upon contract Award. See Section 01100 for further information.

## HAWAI'I PRODUCTS PREFERENCE

In accordance with ACT 175, SLH 2009 the Hawai'i Products preference is applicable to this solicitation. Hawai'i products may be available for those items noted on the offer form.

The Hawai'i Products List is available on the State Procurement Office (SPO) website at <http://spo.hawaii.gov/> search for "Hawai'i Product Preferences".

Offeror offering a Hawai'i Product (HP) shall identify the HP on the solicitation offer pages. Any person desiring a Hawai'i product preference shall have the product(s) certified and qualified if not currently on the Hawai'i Products list, prior to the deadline for receipt of offer(s) specified in the procurement notice and solicitation. The responsibility for certification and qualification shall rest upon the person requesting the preference.

Persons desiring to qualify their product(s) not currently on the Hawai'i Product list shall complete form SPO-38, *Certification for Hawai'i Product Preference*, and submit to the Department of Defense, Contracting Officer, and provide all additional information required by the Contracting Officer no later than 4:30pm, fifteen (15) calendar days prior to the bid opening date. For each product, one form shall be completed and submitted (i.e. 3 products should have 3 separate forms completed). The form is available on the SPO webpage at <http://spo.hawaii.gov/> search for "Forms" and select form SPO-38.

Late submittals for this project will not be reviewed by the Department.

### Change in Availability of Hawai'i Product

In the event of any change that materially alters the offeror's ability to supply Hawai'i Products, the offeror shall immediately notify the Contracting Officer in writing and the parties shall enter into discussions for the purposes of revising the contract or terminating the contract for convenience.

Offerors shall indicate in the Hawai'i Product Schedule below whether the pre-approved Hawai'i Products are offered. Offerors offering a Hawai'i Product shall fill-in the quantity, unit measure, unit price and total price for the Hawai'i Product they desire to be considered for preference. Products not pre-approved shall not be considered. Hawai'i Products not meeting the requirements of the specification shall not be considered.

Offerors selecting the Hawai'i Product preference may be required to submit additional information on the cost basis of their selected Hawai'i Product preference items when requested after the bid opening to verify cost of the Hawai'i Products, including the computations for the estimated quantities, manufacturer's or supplier's quotations, and delivered material cost Free on Board (FOB) at the jobsite. The Hawai'i Product Cost shall not include installation costs.

**Hawai'i Products available for this project are as follows:**

Product Description	Class I, II or III	Manufacturer	Cost
			\$
			\$
			\$
			\$
			\$
			\$
			\$

**APPRENTICESHIP AGREEMENT PREFERENCE**

The estimated value of the public works contract is \$250,000 or more and the apprenticeship agreement preference pursuant to Hawai'i Revised Statutes §103-55.6 (Act 17, SLH 2009) **shall apply**.

1. If applicable to this project, any bidder seeking the preference must be a party to an apprenticeship agreement registered with the State Department of Labor and Industrial Relations (DLIR) at the time the bid is submitted for each apprenticeable trade the bidder will employ to construct the project. "Employ" means the employment of a person in an employer-employee relationship.
  - a. The apprenticeship agreement shall be registered with the DLIR and conform to the requirements of Hawai'i Revised Statutes Chapter 372.
  - b. Subcontractors do not have to be a party to an apprenticeship agreement for the bidder to obtain the preference.
  - c. The bidder is not required to have apprentices in its employ at the time the bid is submitted to qualify for the preference.
  
2. A bidder seeking the preference must state the apprenticeable trade the bidder will employ for each trade to be employed to perform the work by submitting a completed **signed original** *Certification of Bidder's Participation – Form 1* verifying participation in an apprenticeship program registered with the DLIR. "Apprenticeable trade" shall have the same meaning as "apprenticeable occupation" pursuant to Hawai'i Administrative Rules (HAR) §12-30-5.

- a. The *Certification of Bidder's Participation – Form 1* shall be authorized by an apprenticeship sponsor listed on the DLIR list of registered apprenticeship programs. "Sponsor" means an operator of an apprenticeship program and in whose name the program is approved and registered with the DLIR pursuant to HAR §12-30-1.
  - b. The authorization shall be an original signature by an authorized official of the apprenticeship sponsor.
  - c. The completed *Certification of Bidder's Participation – Form 1* for each trade must be submitted with the bid. A facsimile or copy is acceptable to be submitted with the bid, however the signed original must be submitted within five (5) working days of the bid open date. If the signed original is not received within this timeframe, the preference may be denied. Previous certifications shall not apply.
  - d. When filling out the *Certification of Bidder's Participation – Form 1*, the name of Apprenticeable Trade and Apprenticeship Sponsor must be the same as recorded in the List of Construction Trades in Registered Apprenticeship Programs that is posted on the State Department of Labor and Industrial Relations website. "Registered apprenticeship program" means a construction trade program approved by and registered with the DLIR pursuant to HAR § 12-30-1 and §12-30-4.
  - e. The *Certification of Bidder's Participation – Form 1* and the List of Construction Trades in Registered Apprenticeship Programs is available on the DLIR website at: <http://hawaii.gov/labor/wdd>
3. Upon receiving the *Certification of Bidder's participation – Form 1*, the Procurement Officer will verify that the apprenticeship program is on the List of Construction Trades in Registered Apprenticeship Programs and that the form is signed by an authorized official of the Apprenticeship Program Sponsor. If the programs and signature are not confirmed by the DLIR, the bidder will not qualify for the preference.
  4. If the bidder is certified to participate in an apprenticeship program for each trade which will be employed by the bidder for the project, a preference will be applied to decrease the bidder's bid amount by five (5) percent for evaluation purposes.
  5. Should the bidder qualify for other preferences (for example, Hawai'i Products), all applicable preference shall be applied to the bid price.
  6. If the winning bidder has submitted Form 1 with his bid packet, the Form 2 will be required the first week of each month for the prior month beginning with the month of the start of work.

## CHARACTER OF WORKERS OR EQUIPMENT

The Contractor shall perform with his own organization, work amounting to not less than twenty percent (20%) of the total contract cost. The Engineer may require the Contractor to verify the percentage of work he will be providing with his own organization by furnishing pertinent information such as all of the actual subcontractor(s)' quotations he received for the bid. If requested, the Contractor shall provide such verification within 5 working days of the request.

## CERTIFICATION FOR SAFETY AND HEALTH PROGRAM FOR BIDS IN EXCESS OF \$100,000

In accordance with HRS 396-18, by submitting this proposal, the undersigned certifies that his company will have a written safety and health plan for this project that will be available and implemented by the Notice to Proceed date of this project. Details of the requirements of this plan may be obtained from the Department of Labor and Industrial Relations, Occupational Safety and Health Division (HIOSH).

## TAX CLEARANCES FROM THE STATE DIRECTOR OF TAXATION AND INTERNAL REVENUE SERVICE

Contractors are required to provide a state and federal tax clearance as a prerequisite to entering into a public contract of \$2,500 or more. To meet this requirement, all bidders shall submit valid tax clearances with their bid proposals when the bid is \$2,500 or more.

Failure to submit the required tax clearance may be sufficient grounds for the State to refuse to receive or consider the prospective bidder's proposal.

In accordance with Act 190 Amendment to HRS 103D-310©, required as a prerequisite to entering into a contract, the contractor shall register on the Hawai'i Compliance Express web site for all tax clearances by going to <http://vendors.ehawaii.gov> and registering there.

A Certificate of Vendor Compliance generated from this website should be included with their bid proposal. A Compliant status is required prior to awarding the contract.

## LICENSE

Due to the nature of the work contemplated, bidder must possess a valid State of Hawai'i Contractor's license in the appropriate classification.

1. The Adjutant General or his designated representative reserves the right to reject any and/or all bids and waive any defects when, in his opinion, such rejection or waiver will be in the best interest of the State.





ALL JOINT CONTRACTORS & SUBCONTRACTORS TO ENGAGE ON THIS PROJECT

The bidder certifies that the following is a complete listing of all joint contractors or subcontractors covered under Chapter 444, Hawai'i Revised Statutes, who will be engaged by the bidder on this project to perform the nature and scope of work indicated pursuant to Section 103D-302, Hawai'i Revised Statutes, and understands that failure to comply with this requirement shall be just cause for rejection of the bid.

The bidder further certifies that only those joint contractors or subcontractors listed shall be allowed to perform work on this project and that all other work necessary shall be performed by the bidder with his own employees. If no joint contractor or subcontractor is listed, it shall be construed that all of the work shall be performed by the bidder with his own employees.

All bidders must be sure that they possess and that the subcontractors listed in the proposal possess all the necessary specialty licenses needed to perform the work for this project. The bidder shall be solely responsible for assuring that all of the specialty licenses required to perform the work is covered in his bid.

The bidder shall include the license number of the joint contractors or subcontractors listed below. Failure to provide the correct names and license numbers as registered with the Contractor's Licensing Board may cause rejection of the bid submitted.

Complete Firm Name of Joint Contractor or Subcontractor for Lump Sum Bid	License Number	Nature and Scope of Work to be performed
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Enclosed herewith as required by law:

Surety Bond

Certificate of Deposit

Certified Check

Cashier's Check

Share Certificate

Legal Tender

(Cross Out Those Not Applicable)

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\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_).

\_\_\_\_\_  
\*Signature

HAWAI'I GENERAL EXCISE TAX

Title \_\_\_\_\_

I.D. NO. \_\_\_\_\_

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Address

LICENSE CLASSIFICATION  
AND/OR SUBCLASSIFICATION  
NO.

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date

\_\_\_\_\_  
(CORPORATE SEAL)

\*Please attach to this page evidence of the authority of this officer to submit bids on behalf of the Company, and also the names and residence addresses of all officers of the Company.

NOTE: Fill in all blank spaces with the information asked for or bid may be invalidated.  
PROPOSAL PAGES MUST BE INTACT; MISSING PAGES MAY INVALIDATE YOUR BID.