

STATE OF HAWAII  
DEPARTMENT OF DEFENSE  
OFFICE OF THE ADJUTANT GENERAL  
3949 DIAMOND HEAD ROAD  
HONOLULU, HAWAII 96816-4495

**NOTICE TO BIDDERS**

SEALED BIDS for furnishing labor, materials, tools and equipment for the "Air Conditioning System Preventative Maintenance Services for Various Facilities on Oahu, State of Hawaii, Department of Defense, Hawaii Army National Guard, Job No. CA-1608" will be received in the Engineering Office, State of Hawaii, Department of Defense, located in Building 306-A, Room 228, 3949 Diamond Head Road, Honolulu, Hawaii, up to **2:00 P.M. on September 2, 2016**, and will then and there be publicly opened and read aloud. Proposals may also be mailed to State of Hawaii, Department of Defense, 3949 Diamond Head Road, Honolulu, HI, 96816-4495, **ATTN: HIENG Room 228**. Bids must be received in the Engineering Office, Room 228, prior to the time and date fixed for opening to be considered. All bids received in the Engineering Office after the time and date fixed for opening will not be considered.

Bidders are advised that the Department of Defense facility at 3949 Diamond Head Road is a secure facility. In order to access the property, Bidders and/or their authorized personnel shall present a current driver's license or other form of official identification (with photograph) to the security personnel at the entry gate, and shall inform the security personnel of the building and room number they require access to (State Contracting Section 733-4041). Lack of official identification or knowledge of the building and room to which access is needed are grounds for denial of access onto the property.

Bidders should be aware and allow for security screening and random vehicle inspections. The state will not be responsible for late bids due to the afore mentioned reasons.

Proposed work consists of, but not limited to the following: preventive maintenance services including inspections and trouble calls for all HVAC equipment listed for this project.

The estimated cost is between **\$200,000 and \$300,000**.

**Site visit schedule for each location is listed below.** Contractors are to register by calling Mr. Glenn Matsuda at 672-1540 by 4:30 pm, on August 8, 2016. If no answer please leave your companies name, all attendees names and contact numbers. You may assume that you have been registered for the site visit. All interested bidders and subcontractors are welcome, but not required to attend.

For the August 9, 2016, Kalaeloa sites meet with Glenn Matsuda prior to 7:00am at the Building 1784 Parking Area, 1788 Shangrila Street, Kapolei (just off of Enterprise Ave.).

For the August 10, 2016, Kalaeloa sites meet with Glenn Matsuda prior to 7:00am at the Guard Shack on Midway Street off of Saratoga Avenue (follow the concrete barriers on Midway Street).

For the August 11, 2016 Pearl City (Waiawa) and Wahiawa sites meet with Glenn Matsuda prior to 7:00am at the Troop Command building parking area (Flagpole), 96-1210 Waihona Street, Pearl City. Contractors are reminded to ensure they have base passes for the Wahiawa locations. If you will need an installation access pass for the day, passes are available at the Schofield Barracks Visitor Control Center at Lyman gate.

For the August 12, 2016 Bellows AFB sites meet with Glenn Matsuda prior to 7:00am at the Entry Gate to the Regional Training Institute (RTI), located at 711 Tinker Road, Waimanalo.

For the August 15, 2016 Diamond Head sites, meet with Glenn Matsuda prior to 7:00am at the Guard Shack for the State Department of Defense, located at 3949 Diamond Head Road.

Bid Item No.	Facility/Location	Date	Time
1	Building 19, (JFHQ, HHD Admin Bldg) Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
2	Building 46, (Medical Detachment) Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
3	Building 1784 (HIARNG Staff Bldg), Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
4	Building 1785 (HIARNG HQ Bldg.), Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
5	Building 1788 (HIARNG HQ Conf Rm), Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
6	Building 1898 (Admin Gen Purpose Bldg), Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
7	Building 117, Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
8	Building 117B (CSMS #1 External Work Bay), Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
9	Building 663 (CSMS #1 Admin Bldg), Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
10	Building 282 (Admin Gen Purpose Bldg), Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
11	Building 134 (93d CST Ready Bldg), Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
12	Building 29 (Readiness Center), Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
13	Building 1903 (FMO & Env Admin Office), Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
14	Building 175 (HIARNG Mail Distribution Center), Kalaeloa	9-10 Aug, 2016	7:00 am-4:00 pm
15	Regional Training Site-Maintenance, 96-1230 Waihona St., Pearl City	11 Aug, 2016	7:00 am-4:00 pm
16	Waiawa Armory, 103rd Troop Command (B001), 96-1210 Waihona St., Pearl City	11 Aug, 2016	7:00 am-4:00 pm
17	Waiawa Armory, Band Building (B002), 96-1210 Waihona St., Pearl City	11 Aug, 2016	7:00 am-4:00 pm
18	Waiawa Armory, UTES (Bldg 21) 96-1210 Waihona St., Pearl City	11 Aug, 2016	7:00 am-4:00 pm
19	Building 829, Army Aviation Support Facility #1, Wheeler AAF, Wahiawa	11 Aug, 2016	7:00 am-4:00 pm
20	Building 832, C/193 Aviation Armory, Wheeler AAF, Wahiawa	11 Aug, 2016	7:00 am-4:00 pm
21	Building 825, OSA Det 55, Wheeler AAF, Wahiawa	11 Aug, 2016	7:00 am-4:00 pm
22	Wahiawa Armory, 77-230 Kamehameha Highway, Wahiawa	11 Aug, 2016	7:00 am-4:00 pm
23	RTI Classrooms Bldg 710, Bellows AFS	12 Aug, 2016	7:00 am-4:00 pm
24	RTI Administrative Bldg 711, Bellows AFS	12 Aug, 2016	7:00 am-4:00 pm
25	RTI Dining Facility Bldg 712, Bellows AFS	12 Aug, 2016	7:00 am-4:00 pm
26	RTI Auditorium Bldg 713, Bellows AFS	12 Aug, 2016	7:00 am-4:00 pm
27	RTI Army Lodging #1 Bldg 714, Bellows AFS	12 Aug, 2016	7:00 am-4:00 pm
28	RTI Physical Fitness/Laundry Bldg 715, Bellows AFS	12 Aug, 2016	7:00 am-4:00 pm
29	RTI Army Lodging #2 Bldg 716, Bellows AFS	12 Aug, 2016	7:00 am-4:00 pm
30	Building 300, 22 <sup>nd</sup> Avenue, Fort Ruger, Honolulu	15 Aug, 2016	7:00 am-12:00 pm
31	Battery 407 Tunnel, Diamond Head Crater	15 Aug, 2016	7:00 am-12:00 pm
32	Building 306, 3949 Diamond Head Road, Honolulu	15 Aug, 2016	7:00 am-12:00 pm
33	Building 306A, 3949 Diamond Head Road, Honolulu	15 Aug, 2016	7:00 am-12:00 pm
34	Building 300A, 22 <sup>nd</sup> Avenue, Fort Ruger, Honolulu	15 Aug, 2016	7:00 am-12:00 pm

Bona fide bidders may obtain copies of applicable specifications and bidding documents at the above-named office. Documents may also be downloaded from the State Procurement Office website at <http://spo.hawaii.gov/> and at the State Department of Defense website at <http://dod.hawaii.gov/hieng/> . If prospective bidders obtain copies of the bid documents from sources other than the Contracting and Engineering Office address listed above, then bidders are responsible to register by sending their company name, address, telephone and facsimile number, and email address via email to [cathy.a.siu@hawaii.gov](mailto:cathy.a.siu@hawaii.gov) .

All requests for clarification of bidding documents and/or specifications must be received in the office listed above, via email, prior to August 17, 2016, 4:30 pm. Questions shall be emailed to [cathy.a.siu@hawaii.gov](mailto:cathy.a.siu@hawaii.gov).

Late submittals for this solicitation will not be reviewed by this agency.

An Intent to Bid is NOT required to be submitted for this project.

Bidders are required to register on the new Vendor Compliance web site for all tax clearances by going to <http://spo.hawaii.gov> and registering there.

Bidders are responsible for checking for any addenda for this project. The addenda will be posted on the State Procurement Office web site under the project name at <http://spo.hawaii.gov>

The Hawaii Products preference pursuant to ACT 175, SLH 2009 may be applicable for numerous items throughout this solicitation. Persons wishing to certify and qualify a product not currently listed as a Hawaii Product shall submit a Certification for Hawaii Product Preference (form SPO-38) by e-mail to [cathy.a.siu@hawaii.gov](mailto:cathy.a.siu@hawaii.gov) prior to 4:30pm 15 days prior to the bid opening date for this project. View the current Hawaii Products List on the State Procurement office (SPO) website at <http://hawaii.gov/spo>, click on "Procurement of Goods, Services and Construction-Chapter 103D, HRS", under "Procurement", click on "Preferences", "Hawaii Products" and select "Hawaii Products List".

For each product, one form shall be completed and submitted (i.e. 3 products should have 3 separate forms completed). The form is available on the SPO webpage at <http://hawaii.gov/spo> under the "Quicklinks" menu, click on "Forms for Vendors, Contractors, and Services Providers" to view and complete form SPO-38 online.

**CAMPAIGN CONTRIBUTIONS BY STATE AND COUNTY CONTRACTORS PROHIBITED.** If awarded a contract in response to this solicitation, offeror agrees to comply with HRS §11-355, which states that campaign contributions are prohibited from a State and County government contractor during the term of the contract if the contractor is paid with funds appropriated by the legislative body between the execution of the contract through the completion of the contract.

#### **REQUIREMENT FOR CONTRACTORS LICENSING CLASSIFICATIONS**

Due to the nature of the work contemplated bidder must possess a valid State of Hawaii Contractor's license in the appropriate classification.

General Engineering Contractors holding an 'A' license and General Building Contractors holding a 'B' license are reminded that due to the Hawaii Supreme Court's January 28, 2002 decision in Okada Trucking Co., Ltd. v. Board of Water Supply, et al., 97 Haw. 450 (2002), they are prohibited from undertaking any work, solely or as part of a larger project, which would require the General Contractor to act as a specialty Contractor in any area in which the General Contractor has no license.

Bidders are solely responsible to review the project requirements, determine the appropriate licenses required, and ensure that they possess and that the Subcontractor(s) listed in their OFFER FORM possess the necessary specialty licenses to perform the work for this project.

Arthur J. Logan  
Major General  
Adjutant General  
Posted on: July 29, 2016