

HIARNG REQUEST FOR ATTACHMENT - OFFICER (v.1)

Purpose: To request attachment of officer outside their MSC/Separate Unit.
Complete Part 1 & 2 (Part 4 optional), then submit to G1 Officer Branch.

Note: Requests for AGR Officers must go through HRO-AGR Manager's Office

Part 1: To be completed by attached unit

Military Status	Technician	AGR	IDT
Rank & Name (Last, First, MI)			
Employee ID			
Attached to (UIC)			
Begin Date (YYYYMMDD)			
End Date (YYYYMMDD)			
Type of Attachment			
Attached Reason Code			
Rep Name & Phone Number			
Unit / Bn / Bde Rep Digital Signature			

Part 2: To be completed by detached unit

Current UIC	
IPPS-A Position Number & Title	
Rep Name & Phone Number	
Unit / Bn / Bde Rep Digital Signature	

Part 3: Required actions for G1

1) Verify with HRO (if Tech/AGR)	2) Complete Temp Assgn in IPPS-A	3) Notify Units/MSCs when complete
G1 OPM Rep Digital Signature		

Part 4: Remarks

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