

RESIGNATION CHECKLIST

When a HIARNG officer wants to resign their commission and separate from the HIARNG, MSC S1s/Separate Unit HR Agents will submit a packet to G1 Officer Branch. All documents are required (unless otherwise annotated). Incomplete packets will be returned to the unit and the unit must resubmit the complete packet.

RANK / NAME (LAST, FIRST, MI): _____

Unit: _____

Last 4: _____

- ☐ Service Member's Memorandum for HIARNG Commander, thru their chain of command, requesting to resign their commission and separate from military service.
- ☐ DA 71
- ☐ Current Soldier Record Brief (Do not submit validated/certified briefs if they are not the current version)
- ☐ RPAS
- ☐ MSC S1/Separate Unit HR Agent Does this officer have a remaining service obligation IAW PPOM 13-023? Yes No