

## Affidavit of Service by Mail

State of Hawaii

County of Honolulu

\_\_\_\_\_, being duly sworn, deposes and says: I am the  
NAME OF INDIVIDUAL WHO MAILED NOTIFICATION  
of \_\_\_\_\_ and on  
JOB TITLE \_\_\_\_\_ UNIT NAME  
I mailed a notification dated \_\_\_\_\_,  
DATE \_\_\_\_\_ DATE  
SUBJECT: Notification of Separation Proceedings under AR 135-178, Chapter 12,  
Unsatisfactory Participation.

A true copy of which is attached hereto, via certified mail, restricted delivery, return  
receipt requested to \_\_\_\_\_  
NAME OF SOLDIER  
at \_\_\_\_\_  
ADDRESS OF SOLDIER  
that being the last known address given to the \_\_\_\_\_  
UNIT OF ASSIGNMENT  
as the one at which official mail would be received by or forwarded to \_\_\_\_\_, by  
HIM/HER  
depositing the same in an official depository of the U.S. Postal Service at  
\_\_\_\_\_ in a securely wrapped and sealed U.S. postage-  
LOCATION OF POSTAL FACILITY  
and-fees-prepaid envelope addressed to \_\_\_\_\_ at said address.  
HIM/HER

\_\_\_\_\_ SIGNATURE AND RANK OF AFFIANT

Sworn and subscribed before me this \_\_\_\_\_.  
DATE

\_\_\_\_\_ SIGNATURE AND RANK OF OFFICER ADMINISTERING OATH

Attachment  
Copy of Notification