



NATIONAL GUARD BUREAU
OFFICE OF THE U.S. PROPERTY AND FICAL OFFICER FOR HAWAII
91-1179 ENTERPRISE AVE, BLDG 117
KAPOLEI, HAWAII 96707-2150

NGHI-PFO-PC

28DEC2017

MEMORANDUM FOR RECORD

SUBJECT: Justification for Other than Full and Open Competition (FAR 6.302 & 6.303-2)

1. References.
 - a. FAR6.302, Circumstances Permitting Other Than Full and Open Competition.
 - b. FAR 6.303-2, Content.
 - c. NGR 601-1, Personnel Procurement, Army National Guard Strength Maintenance Program.
2. Requesting activity. Hawaii Army National Guard. USPFPO, Purchasing and Contracting Division, 91-1179 Enterprise Ave, BLDG 117, Kapolei, HI 96707.
3. Nature/Description of Action: Sole source justification for CERF-P University Enhanced Response Force Package.
4. Description of Supplies/Supplies: This requirement includes HAZMAT Operations and HAZMAT Awareness class for up to 50 CERF-P personnel. Also included is the examination for certification for both HAZMAT Awareness and HAZMAT Operations.
5. Authority Cited: 10 U.S.C. 2304(c) (1), only one responsible source and no other supplies or services will satisfy agency requirements.
6. Unique Qualifications of Contractor: West Virginia University Fire Service Extension is able to provide both trainings as well as exams and certification and was available to provide the training on the dates requested.
7. Solicitation of Offers: A solicitation was posted on the Hawaii State public website, in which only 2 vendors responded. One vendor responded that they were unavailable during the time requested and were unable to provide a quote.
8. Determination of Anticipated Fair and Reasonable Price. This requirement was previously awarded in contract W912J6-17-P-0002 for \$21,900.00.
9. Results of Market Survey: Contacted local fire departments who were able to provide the HAZMAT Awareness and HAZMAT Operations courses, however were not able to certify the students, nor provide a certificate of training following the hands on exam.

NGHI-RRC

SUBJECT: Justification for Other than Full and Open Competition

10. Supporting Facts: Market research was conducted and vendors were notified of the requirement, however the responses received from the solicitation were minimal.

11. Sources Expressing Interest: West Virginia University Fire Service Extension was able to provide a quote. REACT was interested in the requirement, however, was not available during the requested time frames.

12. Barrier to Competition: This requirement came with very little time restriction. Due to that, we were only able to solicit for a short amount of time, and since it is the holiday season, we did not receive as many responses and expected.

13. Based on the above information, I certify that this justification is accurate and complete to the best of my knowledge and belief.

MANUEL LLANES
MAJ, HIARNG
Contracting Officer for Hawaii