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**Subject:** Potential Furlough - 9 April 2011 (UNCLASSIFIED)  
**Date:** Thursday, April 07, 2011 12:39:14 PM  
**Attachments:** [Furlough Decision Notice.pdf](#)  
[Enclosure to Furlough TN-11-05 \(FAQs\).pdf](#)  
[TSP Fact Sheet 11-5 Gov Shutdown.pdf](#)  
**Importance:** High

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Classification: UNCLASSIFIED  
Caveats: FOUO

In the event that our technician workforce (dual and non-dual status) is placed on furlough due to the lack of 2011 appropriations or the continuing resolution authority (CRA), the attached Furlough Decision Notice is being issued to all technicians. This Furlough Decision Notice must be signed by all technicians and a copy returned to the Human Resources Office (HRO). We are asking supervisors to collect the signed copies and forward to HRO no later than close of business Friday, 8 Apr 2011.

The attached Questions and Answers regarding the furlough provide additional information on possible key issues of concern to National Guard technicians. Also attached is updated information from the Thrift Savings Plan Service Office regarding TSP loans.

Timekeepers will not need to worry about coding timesheets during the furlough. When the HRO processes the furlough action (NOAC 472), it will hard code the timesheet with the leave type code of "KE," which stands for "Leave without pay for furlough time." The timesheets will stay coded in this manner until a Return to Duty (NOAC 292) personnel action is processed by the HRO.

Supervisors are encouraged to obtain emergency contact information (i.e., home/cell phone numbers, email addresses, etc.) on their employees.

Those employees determined to be exempt from the furlough will be contacted under separate cover.

This information will also be posted on the HRO web site. If there are any questions regarding the furlough, please refer to paragraph 13 of the Furlough Decision Notice for the appropriate point of contacts.

V/R,

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Review your Federal Employment & Performance data on "MyBiz" at:  
<https://compo.dcpds.cpms.osd.mil/>.

Effective 1 October 2010, ABC-C became the new benefits service center for National Guard Technicians. Go to [www.abc.army.mil](http://www.abc.army.mil) to access your Employee Benefits Information System or call the IVRS Automated Telephone System at 1-877-276-9287.

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