



HMGP Applicants Briefing

COVID-19 Pandemic
DR-4510-HI



Briefing Overview

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Program Description

- The Hazard Mitigation Grant Program (HMGP) is a post-disaster FEMA program authorized by Section 404 of the Stafford Act, as Amended (FEMA P-592, vol. 1, May 2021)
- Funding becomes available after a Presidential major disaster declaration.
- HI-EMA and each county Emergency Management Agency must have a FEMA-approved Hazard Mitigation Plan.
- HI-EMA is the pass-through entity for these grant funds. This makes the State the “recipient/applicant” and non-state agencies the “subrecipients/subapplicants” as per 44 CFR 206.433



DR-4510 Declaration Summary

- On 3/13/20, the President declared a nationwide emergency pursuant to Sec. 501(b) of Stafford Act.
- On 8/5/21 FEMA announced that 4% of each COVID-19 major disaster declaration was available through HMGP.
 - The funding purpose is to help communities prioritize mitigation needs, including underserved communities most vulnerable to the impacts of climate change.
 - These projects can help address effects of climate change and other unmet mitigation needs, including using funds to promote equitable outcomes in underserved communities.



Funding Determination

On 8/5/21 FEMA announced every state, tribe, and territory that received a COVID-19 major disaster declaration was eligible to receive 4% to invest in hazard mitigation.

- \$3,460,620,398 in HMGP funds were authorized for all declarations
 - \$24,740,226 was authorized for Hawaii – available statewide
 - \$2.4M in State Management Costs (10%)
 - \$1.2M in Subrecipient Management Costs (5%)
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- This one-time investment represents a 23% increase in the funding made available for declared disasters since the program's inception in 1989.



Project Funding

- Projects are funded at a minimum federal 90%/10% non-federal cost share for emergency or major disaster declarations between 01/01/2020 to 12/31/2021.
- Non-federal share is the subapplicant's responsibility, to be covered by cash or in-kind services as per 44CFR 206.437
 - Cash: local government revenues, non-government funds, and Community Development Block Grants (CDBG)
 - In-kind: supplies, materials, equipment, and personnel
 - Third Party In-Kind: volunteer services, donated materials and supplies, loaned equipment or space



HMGP Eligibility

✓ State & Local Governments

✓ Private Non-Profits

✗ Homeowners

✗ Businesses

- Mitigation projects must demonstrate a direct reduction to *future losses* from a specified identified natural hazard.
- Projects should maximize benefits, both hazard mitigation and broader community, economic, and environmental benefits.

Eligible HMGP Activities

The [2015 Hazard Mitigation Assistance Guidance](#) is the go-to resource for all HMGP questions.

State of Hawaii & HI-EMA priorities for this grant as per 44CFR.435:

1. Emergency sheltering
2. Redundant power to critical facilities
3. High-resolution analysis of extreme weather events

Chosen NOI's reflect these priorities

Table 3: Eligible Activities by Program

Eligible Activities	HMGP	PDM	FMA
1. Mitigation Projects	✓	✓	✓
Property Acquisition and Structure Demolition	✓	✓	✓
Property Acquisition and Structure Relocation	✓	✓	✓
Structure Elevation	✓	✓	✓
Mitigation Reconstruction	✓	✓	✓
Dry Floodproofing of Historic Residential Structures	✓	✓	✓
Dry Floodproofing of Non-residential Structures	✓	✓	✓
Generators	✓	✓	
Localized Flood Risk Reduction Projects	✓	✓	✓
Non-localized Flood Risk Reduction Projects	✓	✓	
Structural Retrofitting of Existing Buildings	✓	✓	✓
Non-structural Retrofitting of Existing Buildings and Facilities	✓	✓	✓
Safe Room Construction	✓	✓	
Wind Retrofit for One- and Two-Family Residences	✓	✓	
Infrastructure Retrofit	✓	✓	✓
Soil Stabilization	✓	✓	✓
Wildfire Mitigation	✓	✓	
Post-Disaster Code Enforcement	✓		
Advance Assistance	✓		
5 Percent Initiative Projects	✓		
Miscellaneous/Other ⁽¹⁾	✓	✓	✓
2. Hazard Mitigation Planning	✓	✓	✓
Planning Related Activities	✓		
3. Technical Assistance			✓
4. Management Cost	✓	✓	✓

⁽¹⁾ Miscellaneous/Other indicates that any proposed action will be evaluated on its own merit against program requirements. Eligible projects will be approved provided funding is available.



Ineligible HMGP Activities

- Vehicle purchase
- Response communications systems
- Emergency support equipment
- Studies including hydrologic and hydraulic, engineering, or drainage studies (stand-alone)
- Real property or easement purchases (stand-alone)
- Projects already in-progress
- Projects with other federal fund sources (except HUD CDBG)



Mitigation Project Categories

- Advance Assistance
 - To develop mitigation strategies and obtain data to prioritize, select and develop complete HMGP applications in a timely manner.
 - Advance Assistance is not automatic (must be requested in writing) and is included in the HMGP ceiling amount.
- 5% Initiative
 - Projects for which BCA to prove cost effectiveness is difficult
 - Examples: public education/outreach, weather radios, and earthquake trailer simulators
- 7% Planning Initiative
 - Capacity Building through technical assistance and training
 - Evaluation/adoption of building codes and ordinances
 - Local Hazard Mitigation plan updates and integration with other planning efforts



Successful HMGP Projects

The FEMA [Mitigation Action Portfolio](#) includes examples of innovative mitigation projects that incorporate nature-based solutions.



Mitigation projects can include:

- The use of nature-based features to reduce coastal erosion or increased flooding.
- The creation of buffers to decrease spread and absorb impacts of approaching wildfires using fire resistant construction materials.
- Relocating critical utilities outside of high-risk areas.



Successful Hawaii Projects



Wilcox Medical Center Blesses
New Generators That Will Keep
Kauai's Hospital Powered Through
Outages for Decades to Come

01/25/2022

Three new generators that will provide electricity to Wilcox Medical Center during emergencies and power outages were blessed during a ceremony that celebrated these critical, one-megawatt power sources.



Subapplication Development

Application Process Summary

1. Scoping develops a preferred project alternative
 - Determine cost effectiveness and identify environmental planning and historic preservation (EHP) needs.
2. Development refines four components
 - Scope of Work
 - Work Schedule
 - Cost Estimate
 - [Benefit Cost Analysis Report \(BCA\)](#)
3. Submission
 - HI-EMA must submit all sub-applications to FEMA by October 4, 2022.



Grant Milestones



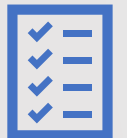
June 27th, 2022

SOW, Work Schedule, Budget, BCA due to HI-EMA



July 27th, 2022

Complete application package due to HI-EMA



October 4, 2022

HI-EMA submits everything to FEMA



October 3, 2025

All project work must be completed



April 2, 2026

HI-EMA finalizes grant closeout with FEMA



Grant Lifecycle

10/4/22 – 10/3/25

Grant Period of Performance (POP)

POP begins when the application is due and ends 36 months from then

Project & Grant closeout must be completed within 180 days of work completed or last performance period

Time Extensions (60-90 day increments) must be requested in writing, to include valid justification and an updated work schedule.

Grant Administration



- Five percent of the total allocation is for Subrecipient Management Costs (SRMC).
- These funds are for project management and need to be applied for at the same time the project application is submitted.
- 100% federally-funded, no cost-share requirement.
- Can be used on indirect costs, direct administrative costs, and any other administrative expense associated with a specific project (staff salaries).
- Any activities that are directly related to a project are not eligible under management costs (ex. architectural, engineering, design services, and construction management).



Project Administration

- Wait for approval to begin work
 - Certain necessary pre-award costs may be eligible if the project is approved.
- Designate a project POC and alternate POC.
- Request technical assistance from state, as needed
- Remember that SOW or budget changes require advance approval
- Submit detailed and timely Quarterly Reports



Quarterly Progress Reports

Submitted via [Microsoft Forms](#)

Due to HI-EMA by the 15th of every January, April, July, and October

- Expenditures to date
- Total drawdowns
- Date of last drawdown
- Federal funds disbursed
- Approved completion date
- Time extension (if applicable)
- Percent work complete
- Actual completion date



Payment & Reimbursement

- Appropriate documentation of the expended funds must accompany the request for payment.
- Payments will not be processed without a current signed quarterly report on file with our agency.
- Final reimbursement for the project will not be paid until the project is closed out



Project Close Out

- Submit letter to HI-EMA stating the project is complete and the community requests closeout
- HI-EMA will work with community to reconcile all documentation
- Conduct final site visit
- State and Local Concurrence
- FEMA Review and Concurrence
- Final Payment



Contact HI-EMA for the following

1. Scope of Work Changes/Amendments

- Must be approved prior to implementation
- If additional funding is needed, a revised BCA may be required

2. Overruns

- 10% line-item transfer rule
- Additional funding

3. Time Extensions

- At least 4 months BEFORE contract / POP expires
- FEMA will not pay for work after time limit expires if a time extension was not approved

Questions & Discussion





Mahalo nui loa